

SALBARI COLLEGE

P.O.: Salbari, P.S.: Salbari, Distict: Baksa
BTR, Assam, PIN-781318
Phone: 03666-263051/52
Email: salbaricollege@gmail.com
Website: www.salbaricollege.ac.in



FIRST CYCLE NAAC ACCREDITATION 2023

CRITERION 7

GOVERNANCE, LEADERSHIP & MANAGEMENT

7.1.2 Quality audits regularly undertaken by the Institution.
Audit Report (2018-23)

Submitted to



THE NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL



OFFICE OF THE PRINCIPAL
SALBARI COLLEGE

P.O. & P.S.- SALBARI, DIST.- BAKSA, BTC, ASSAM, PIN- 781318

Affiliated to Bodoland University, Kokrajhar

E-mail ID - salbaricollege@gmail.com

website : www.salbaricollege.ac.in


Phone No. 03666-263051

Ref. No.

Date

GREEN AUDIT COMMITTEE

- | | |
|----------------------|--|
| 1. Chairperson | : Dr. Jagat Ch Basumatary, Principal. |
| 2. Convener | : Hemanta Baro, Asst Prof, English. |
| 3. University Member | : Dr. Diganta Narzary, Associate Professor, Department of Botany,
Gauhati University. |
| 4. Members | : Mantu Boro, Department of Political Science. |
| 5. Member | : Dr. Gapes Das, Department of Economics. |
| 6. Member | : Dr. Ujjal kalita, Department of Philosophy. |
| 7. Member | : Dr. Dulen Basumatary, Co-Ordinator, IQAC. |
| 8. Member | : Dr. Sankhang Basumatary, Department of Economics |
| 9. Member | : Sumitra Narzary, Department of Bodo |


Principal, Salbari College

Principal
Salbari College, Salbari, Baksa

GREEN AUDIT

2022-23

SALBARI COLLEGE

Salbari:Baksa:Assam

1.1 INTRODUCTION

Salbari College was established on 14th of November 1983, by the conscious educationists and guardians of the locality with mere public donations amidst their poor socio-economic conditions prevailing at that time. They took the bold step of starting the ever first Higher Educational Institute of the area for the benefits of the aspiring students of the poor families of greater Salbari area. They named it "Salbari College" with a view of establishing the name of Salbari in the educational map of Assam through its contribution to the educational field.

The College opened undergraduate courses in 1986 and was affiliated to Gauhati University. The Higher secondary section was separated as Junior College in 1997 and the undergraduate section retained its original nomenclature "Salbari College" but shifted to its permanent campus in the same year. Since then, the college has been running undergraduate courses under Gauhati University till 2022 and then onward, its affiliation has been shifted to Bodoland University as per the clause of the BTAD agreement.

It was registered under Section 2 (f) and 12(B) of UGC act, 1956 vide notification No. 8-371/2006(CP) and obtained Govt. concurrence and certified by ASHE (All India Survey of Higher Education).

After 27 years of long sacrifice by the present staff of College the Institution was brought under the purview of provincialization in 2013 under 'The Assam Venture Educational Institution Provincialization (Provincialization of Services) Act. 2011 and 2012 as amended.

The College is located opposite to SDO(C) which is in the heart of Salbari Sub-Division in the District of Baksa (Erstwhile Barpeta) in Bodoland Territorial Council of Assam and at the feet of world famous heritage site Manas National Park. The very location belongs to TSP (Tribal Sub-Plan) area. It is about 10 km. south from the Indo-Bhutan Border and 25 kms to the north from the No. 31 National Highway. The location of College is well connected by public transport.

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1.2 Vision:-

Salbari College was established with a view to uplift the educational scenario of the area by imparting higher education to the budding talents. The College was established with certain visions which are mentioned herewith.

1. To provide quality education to the students of the locality.
2. To empower the students with knowledge through value based education.
3. To upgrade the backward and rural students of adjacent villages.
4. To enhance the educational, social, economical, cultural and political aspects of the area in particular and the state and the country in general.
5. To enable students to face new challenges thereby assist them in building their moral character to be the morally good human beings of the society.

1.3 Mission:

The College aims to provide dynamic and creative academic environment to tap and nurture talent for the development of professional skill and all round personality and responsibility of the students.

It also aims to inculcate good moral values and a sense of nationalism, in keeping with the glorious heritage of the Institute in particular and of the area in general.

The primary objective of the College is to provide excellent quality education through the scientific and innovative learning processes.

2. Objective of Green Audit.

The objective of the green audit is to promote the good practices and maintain healthy Environment in and around the the College campus. The purpose of audit is to identify, quantify, qualify, describe and prioritize the framework of sustainability of the campus environment in compliance with the national regulations, policies and standards

The main objectives are:

- To introduce and aware the students to the real concern of the environment and its sustainability.
- To secure the environment and reduce the threats to the human health by analyzing the resources available in the campus.
- To establish a base line for the extent of its exploitation and over exploitation in order to avoid interruptions in environment that makes more difficult to handle their corrections requiring higher cost otherwise.
- To bring a status report on environmental complacence.

3. Environmental Policy of the College

Salbari College is located at the foothill of mighty Himalaya and adjacent to the Manas National Park. The institution is surrounded by evergreen trees. The institution believes in sustainable development and therefore, adhere to the augmentation of greenery in the college campus. The College has a motto of keeping the college campus ever clean, green, beautiful and eco-friendly. The college fraternity as a whole viz. teachers, administrative staff, students and other stakeholders furnishes their role and responsibility in the procedure and action taken from time to time in promotion of sustainability of the environment.

The Environmental policy of the Institution is:

- The awareness programs are the key instruments for the promotion of environment sustainability. So, the institution organizes such program to make them understand the role of community in the safeguard of further deterioration of the environment.
- Doing more plantations every year.
- To develop a pollution free campus.
- To sensitize everyone of our college fraternity about the shortage of drinking water, global warming etc.
- Use of waste bins for the waste materials.
- Performing a green audit.
- The college focuses on the 3R viz. Reduce, Recycle and Reuse

4. Methodology

The green audit process included physical inspection of the campus, resource documentation, data analysis and recommendations. The study covered following aspects of the campus:

- Green area Management
- Waste Management
- Energy Conservation
- Water Management

4.1 Green Area Management:

The total build up area in the college is approximately 2600 square meters and half area is covered with greenery.

Green area of the college campus includes trees, shrubs, flowers, grass etc. The institution has been trying to maintain its greenery. Various tree plantation programs are being organized by the NSS of the institution in and around the campus. The plantation program focuses on planting non invasive plants including indigenous species ornamental, shady and canopy trees. The campus is located amidst the trees and flowers. Some of the notable trees, flowers and bushes in the campus are mentioned in the table No 1.

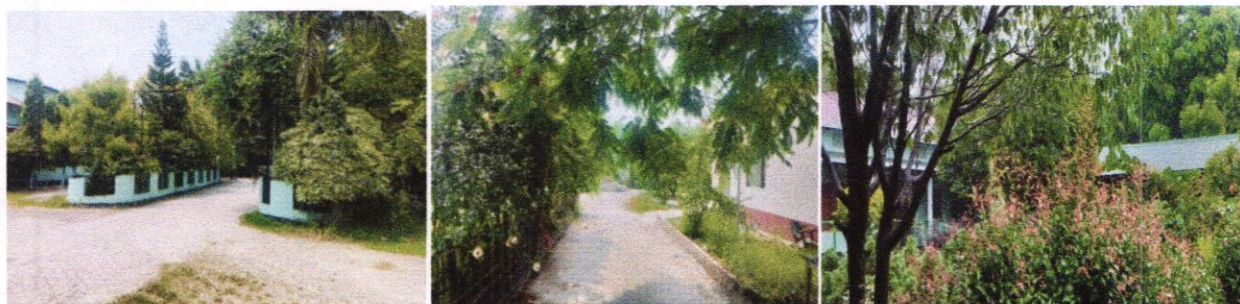


Figure 1: Green coverage within the college campus.

. Table :1 List of Plants recorded during the survey

Sr	Local Name	Common Name	Scientific name
1	Aujar	Pride of India	Lagerstroemia Speciosa
2	Krishnasura	Royal Poinciana	Delonix Regia
3	Joba	Hibiscus	Hibiscus rosa-sinensis
4	Sijou	Indian Spurge Tree	Euphorbia neriifoilia
5	Radhasura	Peacock flower	Caesalpinia pulcherrima
6	Tita Sopa	Cehampa	Magnolia champaca
7	. Kuki	Australiapine	Casurina Equisetifolia
8	Bottle Brush	Bottle Brush	cCallistemon sp.
9	Bottle palm	Bottle palm	Hyophorbe lagenicaulis
10	Karabi	Yellow oleander	Cascabela thevetia
11	Kagy Phull	Acacias/Anacia	Acacia sp
12	Octopus Agave	Octopus Agave	Agave americana
13	Bokul	Weep finpig	Mimusops elengi
14	Kotana Phull	Pinwheel flower),	Tabernaemontana divaricata
15	Arar	Common Juniper	Juniperus communis
16	Neem	Neem Tree	Azadirachta indica
17	Debadaru	False Ashoka	Polyalthia Longifolia
8	Mango	Mango tree	Magnifera Indica
19	Sal	Sal	Shorea borneensis
20	Eucalyptus	Eucalyptus tree	Eucalyptus globulues
21	Koroch	Indian Bean tree	catalpa bignonioides
22	Gamari	Coomb Teak	Gmelina arborea
23	Raspberry	Red raspberry	Rubus idaeus
24	Nagesar	Nagkesar	Mesua ferra
25	Guarea	Muskwood	Guarea guidonia



Figure2 : Green coverage and cleanliness drive

The visiting birds are like cuckoo, common myna, babbler, dove, bulbul, house sparrow, fantail, tailor bird, oriole, bee eater, barbet, water hen etc.

The college campus has turned to be the ideal place for the nesting and breeding of the birds like dove, bulbul, tailoring birds, sparrow etc.

Among reptiles there are buff strip keel back, Indian cobra, trinket snake, common krait. Checkered keel back, striped keel back are found in the campus.

Butterflies are common in the campus.

The institution adheres to the effective implementation of the environmental policy and students are made aware of the degradation of environment and climate change through workshop and awareness camp by IQAC initiative by collaborative action with NGOs etc.



Figure 3: Birds and snake observed with the campus



Figure 4: Butterflies in the campus



Figure 5: Birds Nest and Tree frog

4.2 Waste Management system

The waste generated in the campus is at present disposed manually.

- The infrastructure of the campus is timely maintained viz. repairing of the furniture is done on timely manner which helps in reducing of the solid waste.
- Stakeholders are sensitized through lecture, awareness campaign.
- Students are discouraged in the use of plastics materials and the campus has been declared no tobacco zone and college students rarely use such items,
- Waste generated on the celebration of various occasions are managed by the Students Union, NCC and NSS. For managing such waste dustbins are installed at proper places.
- The institution has installed sanitary pad dispensers in the Girls' common room and Girls' hostel.

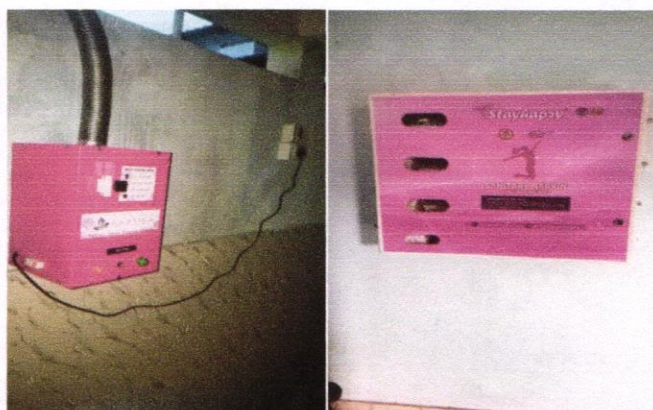


Figure 6: Sanitary Napkin Vending Machine



Figure6: Eco friendly waste bins (bamboo made) installed in the campus

4.3 Energy Conservation:

Energy source utilized by the college are electricity, power generator and solar lamps. The total power consumption of the campus is estimated as 3520 KWH/per month. The entire campus including common facility centers are equipped with LED bulbs and tube lights except a few locations. Previously, photovoltaic cells were also active as an alternate renewable source of the energy but as of now it is inactive for past five years. In place this; stand alone photovoltaic cells of smaller sizes are installed at strategic locations. All the light system around the campus including the street lights monitored and lights are put own before day light breaks into.



Figure 8: Solar light inside the college campus

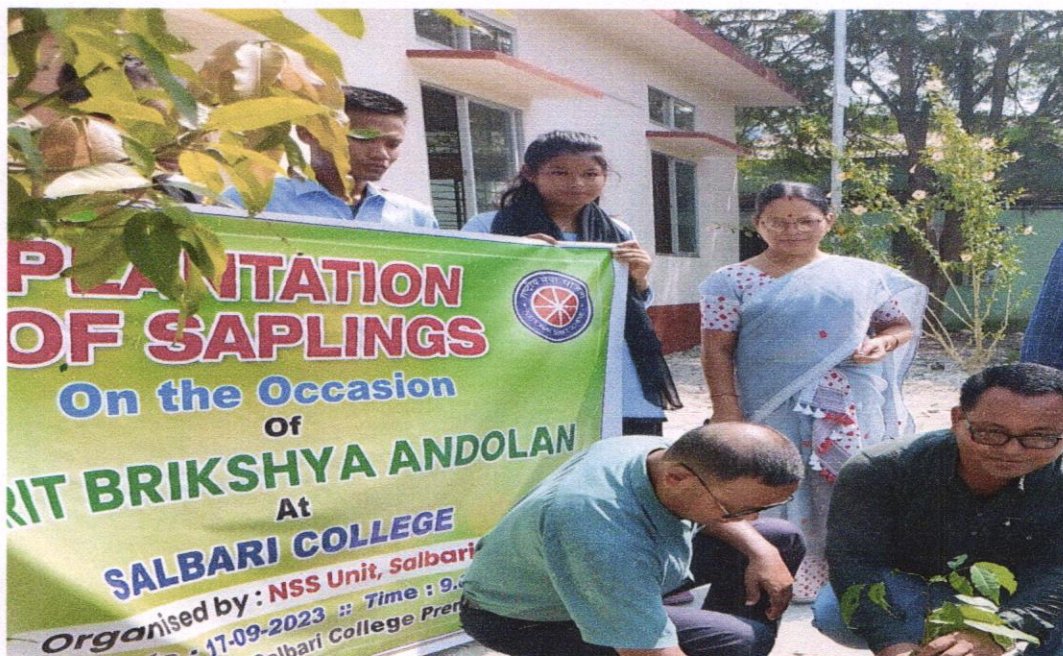


Figure : 9 Plantation in the campus

4.4 Water Management

Water in the campus is managed through tanker supply system and tube well for both college and hostel. The water is used for toilets, gardening and drinking. During the survey no loss of water is found. The average total use of the water on daily basis is estimated at 300 liters per day for drinking purpose and 500 liters for toilet and gardening.

Water purifier viz. RO for college staff as well as for hostel students is installed separately. Besides, a USHA refrigerator cum purifier is installed in the campus for the students.

The campus have-

- 3ROs,
- One refrigerator for students
- One outdoor water outlet tap

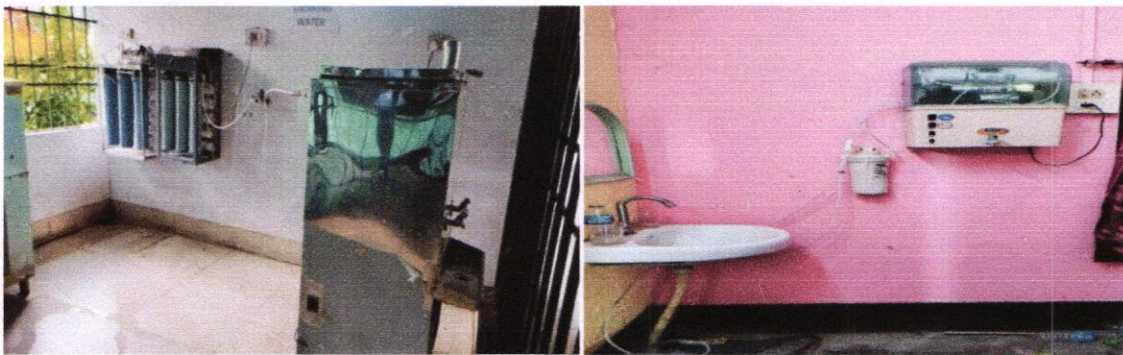


Figure 7: Drinking water facility



Figure 8: Rain water Harvesting

Water quality in the campus:

Test results: Testing Agency DLL Mushalpur collected quality analysis water samples from the college.

According to the report Arsenic level in the campus is nil i.e.0% against the permissible level of 0.01 mg/l in the campus water. The sulphate level in the campus is 5.3 against the permissible level of 400mg/l. the water quality of the campus is good and safe to be used.

DISTRICT LEVEL LABORATORY, MUSHALPUR OFFICE OF THE ASSTT. EXECUTIVE ENGINEER(PHE) MUSHALPUR SUB-DIVISION, MUSHALPUR, BAKSA, ASSAM						
EMAIL: www.dlmmushalpur@gmail.com			28/02/2024			
URL no: TC-10813200000543F						
Temperature: 24.2° C			Humidity: 62%			
Test Report						
Test Report No: 359262			Issue Date: 28/02/2024			
Issued To: Dr Jagat Ch. Basumatary						
Customer Reference No: 543			Sample Id No: 2023			
Sample Description: Drinking Water			Sample Type: HP (Filter)			
Village: Salbari			Block: Jalah			
Sample Location: Salbari College, Salbari			Sample Collected By: Sanjib Kumar Baro			
Sample collected on dated: 27/02/2023			Sample is not collected by the Laboratory.			
Sample received on dated: 27/02/2023						
Sample Quantity: 1000ml Non Acidified,			Date of Analysis completed: 01/03/2023			
Date of Analysis Started: 28/02/2023						
Results						
Sr.No	Parameter	Protocol	Results	IS:10500:2012 (Second Revision)		Unit
				Requirement (Acceptable Limit)	Permissible Limit in the absence of alternate source	
1	pH at 25° C	IS3025: Part 11 : 2022	6.82	6.5 to 8.5	No Relaxation	NTU
2	Turbidity	IS3025: Part 10 : 2023	0.0	1	5	mg/l
3	Total Alkalinity	IS3025: Part 23 : 2006	-	200	600	mg/l
4	Chloride	IS3025: Part 32 : 2019	-	250	1000	mg/l
5	Total Hardness	IS3025: Part 21 : 2019	-	200	600	mg/l
6	Fluoride	APHA 4500- F D : 24th EDTN 2023	-	1	1.5	mg/l
8	Nitrate	IS 3025: Part 34 : 2019	-	45	No Relaxation	mg/l
10	Iron	APHA 3500- Fe B : 24th EDTN 2023	0.01	1	No Relaxation	mg/l
11	Calcium	IS 3025: Part 40 : 2019	-	75	200	mg/l
12	Magnesium	APHA 3500- Mg-B : 24th EDTN 2023	-	30	100	mg/l
13	Total Dissolved Solids(TDS)	IS 3025: Part 16 : 2023	222	500	2000	mg/l
14	Colour	IS 3025: Part 4 : 2021	-	5	15	Hazen
15	Odour	IS 3025: Part 8 : 2023	-	Aggreable	Aggreable	
16	Taste	IS 3025: Part 5 : 2018	-	Aggreable	Aggreable	

Remarks:-

Notes:

1. The test report and result relate to the sample of the material of receive and tested in the laboratory.
2. The test report cannot be generated/ reproduced in whole or in part without written permission of this laboratory.
3. The test report cannot be used for publicity or any legal purpose.
4. The sample meant for chemical analysis will be disposed off after 15 days from the date of issue of test report.

Reviewed By

Quality Manager
(Bhanumati Goyari)
DLL Mushalpur (PHE)

END OF TEST REPORT

DISTRICT LEVEL LABORATORY, MUSHALPUR OFFICE OF THE ASSTT. EXECUTIVE ENGINEER(PHE) MUSHALPUR SUB-DIVISION, MUSHALPUR, BAKSA, ASSAM						
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Results						
Sr.No	Parameter	Protocol	Results	IS:10500:2012 (Second Revision)		Unit
				Requirement (Acceptable Limit)	Permissible Limit in the absence of alternate source	
1	Arsenic	IS 3025: Part 37	-	0.01	No relaxation	mg /l.
2	Sulphate	IS 3025: Part 24	5.3	200	400	mg /l.

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Reviewed By

Quality Manager
(Bhanumati Goyari)
DLL Mushalpur (PHE)
Mushalpur Sub-Division

END OF TEST REPORT

Conclusion:

The College is committed to maintain a sustainable environment in the college campus. For sensitizing the objective, the committee organizes awareness campaign, workshops and other relevant programs through the NSS/NCC. The students of the college are averse to the use of the tobacco, Gutkha, pan masala which has helped the authority in maintaining a clean and green environment.



Signature of the Auditor

Dr. Diganta Narzary
Associate Professor
Department of Botany
Gauhati University
Guwahati-14



Principal, Salbari College

Principal
Salbari College, Salbari, Baksa



Dr. Diganta Narzary

Associate Professor

Department of Botany

Gauhati University

M.Sc. (GU), PhD (CSIR-NBRI), Postdoc (Japan)

Contact Address:

Department of Botany

Gauhati University, Guwahati-781 014, Assam, INDIA

Email: d_narzary@gauhati.ac.in

Phone: 09401804717

Date: 11.02.2023

Certificate

It is hereby certified that Salbari College, Salbari, Baksa, Assam has conducted a Green Audit of its campus during the Academic year 2022-23. To the best of my knowledge, the Green Audit Report prepared by the College has reflected the true scenario of the college comprising the current environmental (soil, air and water) conditions, green coverage, plantation, waste management, biodiversity conservation, sustainable resource management and utilization within the college campus. The college authority in collaboration with NSS and NCC Units conducts plantation, cleanliness drive and awareness programs time to time as per the report. The college is maintaining healthy ecological environment within the premises which is necessary for long-term sustaining and maintaining healthy educational environment in an academic institution.

Nonetheless, there is a scope for more plantation and solar panel installation within the campus. The use of LED lights throughout the college is appreciable. As the college is developing with new RCC buildings, the college should ensure to compensate the loss of big trees through re-plantation in open areas while constructing new RCC buildings within the campus.

(Diganta Narzary)

Dr. Diganta Narzary
Associate Professor
Department of Botany
Gauhati University
Guwahati-14

GREEN AUDIT

2021-22

SALBARI COLLEGE

Salbari:Baksa:Assam

1.1 INTRODUCTION

Salbari College was established on 14th of November in 1983 by the conscious educationists and guardians of the locality with mere public donations amidst their poor socio-economic conditions prevailing at that time. They took the bold step of starting the ever first Higher Educational Institute of the area for the benefits of the high aspiring students of the poor families of greater Salbari area. They named it "Salbari College" with a view of establishing the name of Salbari in the educational map of Assam through its contribution to the educational field. The College opened undergraduate courses in 1986 and was affiliated to Gauhati University. It was then bifurcated into two separate entities in 1997. In the same year, the one which retained the nomenclature 'SALBARI COLLEGE' was shifted to its own permanent campus. Since then, the college has been running undergraduate courses under Gauhati University till 2022 and then onward, its affiliation has been shifted to Bodoland University.

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- Use of dry dustbin for the waste materials.
- Performing a green audit.
- The college focuses on the 3R viz. Reduce, Recycle and Reuse

4. Methodology

The different types of tools that are involved in the green audit process include physical inspection of the campus, observation, review of the documentation, data analysis and recommendations. The study covered following areas of the campus:

- Green area Management
- Waste Management
- Energy Conservation
- Water Management

4.1 Green Area Management:

Green area of the college campus includes trees, shrubs, flowers, grass etc. The institution has been trying to enact environmental policy.

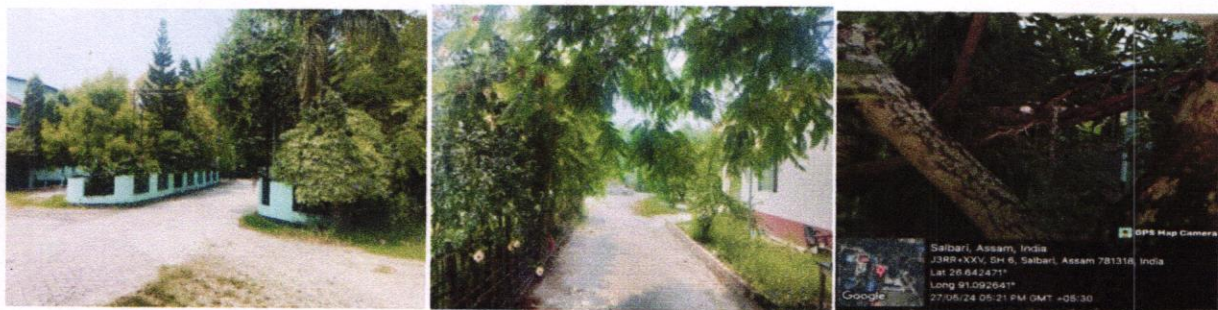


Figure: Green coverage

The campus is located amidst the trees and flowers. Some of the notable trees, flowers and bushes in the campus are mentioned in the following list.

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25	Guarea	Genus guarea	Guarea Guidonia

Various tree plantation programs are being organized at the college campus by the NSS of the institution. The plantation program includes various types of indigenous species ornamental, shady and canopy trees. The various programs organized by the NSS of the college helps in maintaining an eco-friendly campus.



Figure: Green coverage and cleanliness drive

The total build up area in the college approximately 2600 square meters and half of the area is covered with greenery.

The visiting birds are like cuckoo, common myna, babbler, dove, bulbul, house sparrow, fantail, tailor bird, oriole, bee eater, barbet, water hen etc.

The college campus has turned to be the ideal place for the nesting and breeding of the birds like dove, bulbul, tailoring birds, sparrow etc.

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Figure: Birds and

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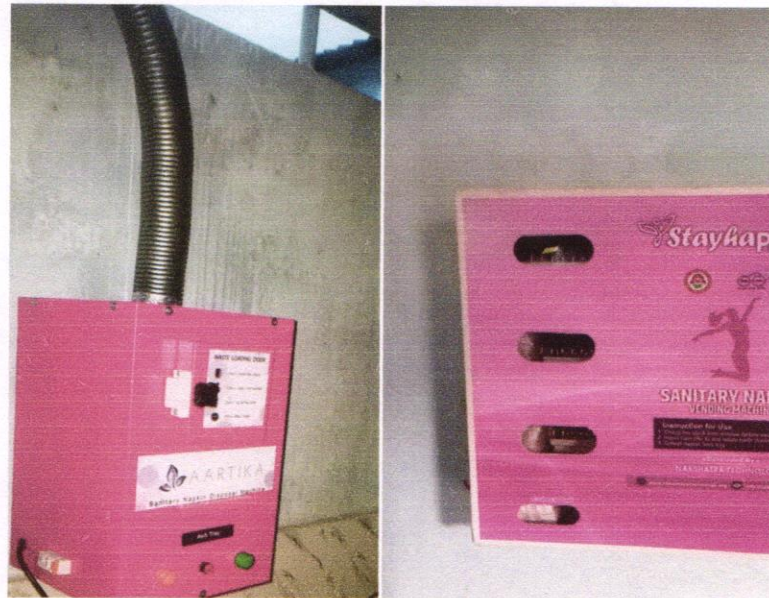


Figure: Sanitary Vending Machine at Girls hostel



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Energy source utilized by the college are electricity, power generator and solar lamps. The total power consumption of the campus is estimated as 3520 KWH/per month. The entire campus including common facility centers are equipped with LED bulbs and tube lights except a few locations. Previously, photovoltaic cells were also active as an alternate renewable source of the energy but as of now it is inactive for past five years. In place this; stand alone photovoltaic cells of smaller sizes are installed at strategic locations. All the light system around the campus including the street lights monitored and lights are put own before day light breaks into.



Figure: Alternative power generator

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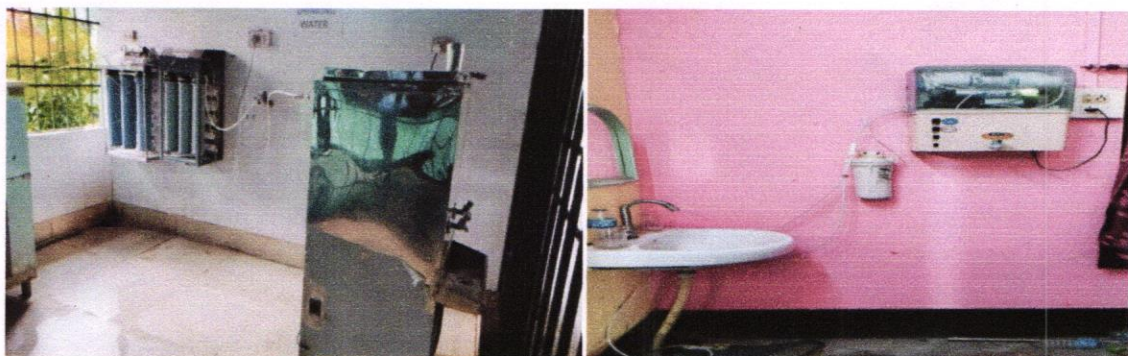


Figure: Drinking water facility

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Signature of Auditor

Dr. Diganta Narzary
Associate Professor
Department of Botany
Gauhati University
Guwahati-14



Principal, Salbari College

Principal
Salbari College, Salbari, Baksa



Dr. Diganta Narzary

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Department of Botany

Gauhati University

M.Sc. (GU), PhD (CSIR-NBRI), Postdoc (Japan)

Contact Address:

Department of Botany

Gauhati University, Guwahati-781 014, Assam, INDIA

Email: d_narzary@gauhati.ac.in

Phone: 09401804717

Date: 13.02.2022

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Nonetheless, there is a scope for more plantation and solar panel installation within the campus. The use of LED lights throughout the college is appreciable. As the college is developing with new RCC buildings, the college should ensure to compensate the loss of big trees through re-plantation in open areas while constructing new RCC buildings within the campus.

(Diganta Narzary)

Dr. Diganta Narzary
Associate Professor
Department of Botany
Gauhati University
Guwahati-14

GREEN AUDIT
2019-20

SALBARI COLLEGE
Salbari:Baksa:Assam

1.1 INTRODUCTION

Salbari College was established on 14th of November in 1983 by the conscious educationists and guardians of the locality with mere public donations amidst their poor socio-economic conditions prevailing at that time. They took the bold step of starting the ever first Higher Educational Institute of the area for the benefits of the high aspiring students of the poor families of greater Salbari area. They named it "Salbari College" with a view of establishing the name of Salbari in the educational map of Assam through its contribution to the educational field. The College opened undergraduate courses in 1986 and was affiliated to Gauhati University. It was then bifurcated into two separate entities in 1997. In the same year, the one which retained the nomenclature 'SALBARI COLLEGE' was shifted to its own permanent campus. Since then, the college has been running undergraduate courses under Gauhati University till 2022 and then onward, its affiliation has been shifted to Bodoland University.

It was registered under Section 2 (f) and 12(B) of UGC act, 1956 vide notification No. 8-371/2006(CP) and obtained Govt. concurrence and certified by ASHE (All India Survey of Higher Education).

After a 27 years of long sacrifice by the present staff of the College the Institution was brought under the purview of provincialization in 2013 under the 'The Assam Venture Educational Institution Provincialization (Provincialization of Services) Act. 2011 and 2012 as amended.

The College is located at Salbari opposite to SDO(C) which is in the heart of Salbari Sub-Division in the District of Baksa (Erstwhile Barpeta) in Bodoland Territorial Council of Assam and at the feet of world famous heritage site Manas National Park. The very location belongs to TSP (Tribal Sub-Plan) area. It is about 10 km. South from the Indo-Bhutan Border and 25 kms to the North from the No. 31 National Highway. The College is well connected by public transport.

GREEN AUDIT COMMITTEE

- | | |
|----------------------|---|
| 1. Chairperson | : Dr. Jagat Ch Basumatary, Principal. |
| 2. Convener | : Hemanta Baro, Asst Prof, English. |
| 3. University Member | : Dr. Diganta Narzary, Associate Professor, Department of Botany, Gauhati University. |
| 4. Members | : Mantu Boro, Department of Political Science. |
| 5. Member | : Dr. Gapes Das, Department of Economics. |
| 6. Member | : sanjay Kalita, Department of Education |
| 7. Member | : Dr. Dulen Basumatary, Co-Ordinator, IQAC. |

1.2 Vision:

Salbari College was established with a view to uplift the educational scenario of the area by imparting higher education to the budding talents. The College was established with certain visions which are mentioned herewith.

1. To provide quality education to the students of the locality.
2. To empower the students with knowledge through value based education.
3. To upgrade the backward and rural students of adjacent villages.
4. To enhance the educational, social, economical, cultural and political aspects of the area in particular and the state and the country in general.
5. To enable students to face new challenges thereby assist them in building their moral character to be the morally good human beings of the society.

1.3 Mission:

The primary objective of the College is to provide excellent quality education through the scientific and innovative learning process.

The College aims to provide dynamic and creative academic environment to tap and nurture talent for the development of professional skill and all round personality and responsibility of the students.

It also aims to inculcate good moral values and a sense of nationalism, in keeping with the glorious heritage of the Institute in particular and of the area in general.

2. Objective of Green Audit.

The objective of the green audit is to promote the Environment Management and conservation of the Environment in the College campus. The purpose of audit is to identify, quantify, qualify, describe and prioritize the framework of sustainability of the campus environment in compliance with regulations, policies and standards

The main objectives are:

- To introduce and aware the students to the real concern of the environment and its sustainability.
- To secure the environment and reduce the threats to the human health by analyzing the resources available in the campus.
- To establish a base line for the extent of its exploitation and over exploitation in order to avoid interruptions in environment that makes more difficult to handle their corrections requiring higher cost.
- To bring a status report on environmental complacence.

3. Environmental Policy of the College

Salbari College is located at the foothill of mighty Himalaya and adjacent to the Manas National Park. The institution is surrounded by evergreen trees. The institution believes in

sustainable development and therefore, adhere to the augmentation of greenery in the college campus. The College has a motto of keeping the college campus ever clean, green, beautiful and eco-friendly. The college fraternity as whole viz. teachers, administrative staff, students and other stakeholders furnishes their role and responsibility in the procedure and action taken from time to time in promotion of sustainability of the environment.

The Environmental policy of the Institution is:

- The awareness programs are the key instruments for the promotion of environment sustainability. So, the institution organizes such program to make them understand the role of community in the safeguard of further deterioration of the environment.
- Doing more plantations every year.
- To develop a pollution free campus.
- To sensitize everyone of our college fraternity about the shortage of drinking water, global warming etc.
- Use of dry dustbin for the waste materials.
- Performing a green audit.
- The college focuses on the 3R viz. Reduce, Recycle and Reuse

4. Methodology

The different types of tools that are involved in the green audit process include physical inspection of the campus, observation, review of the documentation, data analysis and recommendations. The study covered following areas of the campus:

- Green area Management
- Waste Management
- Energy Conservation
- Water Management

4.1 Green Area Management:

Green area of the college campus includes trees, shrubs, flowers, grass etc. The institution has been trying to enact environmental policy.



Figure: Green coverage

The campus is located amidst the trees and flowers. Some of the notable trees, flowers and bushes in the campus are mentioned in the following list.

Sr	Local Name	Common Name	Scientific name
1	Aujar	Pride of India	Lagerstroemia Speciosa
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8	Bottle Brush	Bottle Brush	callistemon
9	Bottle palm	Bottle palm	Hyophorbe lagenicaulis
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11	Kagy Phull	Acacias/Anacia	Genus Acacia
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13	Bokul	weep finpig	Mimusops elengi
14	Kotana Phull	Pinwheel flower),	Tabernaemontana divaricata
15	Janipar	Janiper	Juniperus Communis
16	Neem	Neem Tree	Azadirachta Indica
17	Debadaru	False Ashoka	Polyalthia Longifolia
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19	Malayasian Sal	Malayasian Sal	Shorea Borneensis
20	Eucalyptus	Eucalyptus tree	Eucalyptus globules
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25	Guarea	Genus guarea	Guarea Guidonia

Various tree plantation programs are being organized at the college campus by the NSS of the institution. The plantation program includes various types of indigenous species ornamental, shady and canopy trees. The various programs organized by the NSS of the college helps in maintaining an eco-friendly campus.



Figure: Green coverage and cleanliness drive

The total build up area in the college approximately 2600 square meters and half of the area is covered with greenery.

The visiting birds are like cuckoo, common myna, babbler, dove, bulbul, house sparrow, fantail, tailor bird, oriole, bee eater, barbet, water hen etc.

The college campus has turned to be the ideal place for the nesting and breeding of the birds like dove, bulbul, tailoring birds, sparrow etc.

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Figure: snake

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The waste generated in the campus is at present disposed manually.

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Date: 10.03.2020

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GREEN AUDIT

2018-19

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Figure: Sanitary Napkin Vending Machine



Figure: Dustbin

4.3 Energy Conservation:

Energy source utilized by the college are electricity, power generator and solar lamps. The total power consumption of the campus is estimated as 3520 KWH/per month. The entire campus including common facility centers are equipped with LED bulbs and tube lights except a few locations. Previously, photovoltaic cells were also active as an alternate renewable source of the energy but as of now it is inactive for past five years. In place this; stand alone photovoltaic cells of smaller sizes are installed at strategic locations. All the light system around the campus including the street lights monitored and lights are put own before day light breaks into.



Figure: Alternative power generator 50 KW

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Department of Botany
Gauhati University
Guwahati-14

QUALITY AUDIT REPORT

of

Salbari College,

Academic year : (2022 - 2023)

Performed by-

SHESHADRI GLOBALLY EDUCATIONAL COMPETENCYTECHNIQUES,[SGECT] PUNE

(Registered: UAM number: MH 26 D0215340)

e-Mail: ambasheshadri@gmail.com

01	Name of the College:	SALBARI COLLEGE
02	Year of establishment:	1986

3. Courses offered: UG, PG, M. Phil., Ph.D.

Year	UG	PG	M.Phil	Ph.D.
2018-19	UG	----	----	----
2019-20	UG	----	----	---
2020-21	UG	----	----	----
2021-22	UG	----	----	----
2022-23	UG	----	----	----

4. Skill/ Job/ Add on /Value added Courses introduced (Mention syllabi designed by College, where ever applicable), Mention courses involving field work, internship, on job training:

Ans: Yes

5. Interdisciplinary / Interdepartmental / Twinning programs offered and departments involved.

Ans: Yes

6. Courses conducted in collaboration with Industries, other universities and Institutions:

Ans: Yes

7. State Programs relating curriculum with cross cutting issues conducted:

Ans: Environment and sustainability:

- The university has included Environmental Science in second semester (Honours & Regular) as compulsory subjects.
- A paper on Environmental Studies in India has been incorporated as Generic elective in First semester of History honours course.
- Bodo 5th Semester (DSC has a paper dedicated to the ecology based on use of plant as medicine
- 6th semester Economics (Honours) has paper on Environment.
- Industry centric Certificate course by ICT academy

Gender:

- Political Science Semester V (Honours & DSE-2) has a paper on women studies, Feminism, Violence against Women.
- A paper on Women in politics and Governance has been incorporated as Generic elective in fourth Semester of History honours course.
- A paper on Women Studies in India has been incorporated as Generic elective in fifth semester of History Regular course.
- Education 2nd semester, Generic Elective has a paper devoted to Women Studies.
- Assamese 3rd semester (Honours) has a paper devoted to women studies.
- Asamese 6th semester (honours) has paper pertaining reference to the Gender Studies.
- English 3rd, IV and V semester (Hons) and 1st and IV semester (Regular DSC) have papers on gender, case, feminism

Human Values & Ethics:

- Philosophy 2nd semester honours course (paper IV) has a complete paper on Ethics.
- Philosophy 3rd semester honours course (paper VII) has a complete paper on Applied Ethics.
- Assamese 3rd semester drama 'Rupalim' teaches human values and ethics.
- English 3rd and IV (Hons) and IV semester (Regular DSC) have papers on gender, case, feminism.

8. Examination System: Annual/ Semester/Choice Based Credit System/ Credit and Grading system/

any other system, specify: As per Affiliating University Prescribed rules.

Ans: Semester system

9. State the places of college where e-Governance is in practice?

Ans: Admission, Form fillup, communication among administration, staff and students.

10. Code, conduct, professional ethics, core values for staff, students documented

Ans: Yes

11. Whether well defined College organizational structure, functions of various College comm. are documented & implemented?

Ans: Yes. Cell and committees in the college documents each activities performed by the cells and departments.

12. A: Whether staff is involved in decision making ?

Ans: Yes. The staff participates in the decision through various cells and committees.

B: State encouragement techniques, incentives & welfare measures for staff & students:

Ans: Economically poor background students are provided financial assistance both in cash and kind

C. Periodical staffs meetings are organized and humanitarian assistance are provided.

Ans: Yes

13. Number of teaching posts sanctioned, filled and vacant.

Designation	Sanctioned	Filled	Filled under CAS/Management
Professor			
Associate Professor			
Assistant Professor	29	29	6
Total	29	29	6

14. Faculty profile with name, qualification, designation, experience, nature of appointment (confirmed/ probation/temporary):

a) Appointed on Government Sanctioned Post.

Name	Designation	Qualifications	Teaching/ Research Experience	Nature of appointment,.
Dr. Chakradhar Das	Asst. Prof	M.A. PhD	23 yrs	permanent

Rochen Machahary	Asst. Prof	M.A.	17 yrs	permanent
Dr. Sapan Narzary	Asst. Prof	M.A. PhD	18 yrs	Permanent
Hemanta Baro	Asst. Prof	M.A.	17 yrs	permanent
Charan Ch. Basumatary	Asst. Prof	M.A.	18 yrs	permanent
Phanidhar Baro	Asst. Prof	M.A.	17 yrs	permanent
Durlov Kr Baro	Asst. Prof	M.A.	17 yrs	permanent
Sumitra Narzary	Asst. Prof	M.A.	9 yrs	Permanent
Parimal Ch Das	Asst. Prof	M.A.	18 yrs	Permanent
Mantu Baro	Asst. Prof	M.A.	18 yrs	Permanent
Hiren Baro	Asst. Prof	M.A.	17 yrs	Permanent
Ramendra Gayary	Asst. Prof	M.A.	13 yrs	Permanent
Dr. Dulen Basumatary	Asst. Prof	M.A. PhD	17 yrs	Permanent
Malina Boro	Asst. Prof	M.A.	10 yrs	Permanent
Nitumani Das	Asst. Prof	M.A.	17 yrs	Permanent
Dr. Harish Das	Asst. Prof	M.A. PhD	17 yrs	Permanent
Meena Kakati	Asst. Prof	M.A.	14 yrs	Permanent
Narmada Basumatary	Asst. Prof	M.A.	9 yrs	Permanent
Dr. Gopesh Ch Das	Asst. Prof	M.A. PhD	15 yrs	Permanent
Dr. Sankhang Masumatary	Asst. Prof	M.A. PhD	10 yrs	Permanent

Dr. Ujjal Kalita	Asst. Prof	M.A. PhD	12 yrs	Semi- Permanent (Tutor)
Tridpb R. Thakuria	Asst. Prof	M.A.	15 yrs	Semi- Permanent (Tutor)
Dr. Muslim Uddin Akanada	Asst. Prof	M.A. PhD	13 yrs	Semi- Permanent (Tutor)
Gautam Ch Kalita	Asst. Prof	M.A. Bed	12 yrs	Semi- Permanent (Tutor)

b) Appointed from College/ Management Fund

Name	Designation	Qualifications	Teaching/ Research Experience	Nature of appointment,.
Sanjay Kalita	Asst. Prof	M.A.	17 yrs	Non sanctioned
Gaya Ram Basumatary	Asst. Prof	M.A.	9 yrs	Non sanctioned
Ranendra Narzary	Asst. Prof	M.A.	9 yrs	Non sanctioned
Dinesh Swargiary	Asst. Prof	M.A.	12 yrs	Non sanctioned
Gwjwj Khungur Brahma	Asst. Prof	M.A.	17 yrs	Non sanctioned

15. List of Visiting Fellows/Teachers, Academic /Industry experts

Sr. No	Name	Visiting Department
xxx	xxx	xxx

16. Percentage of classes taken by temporary/visiting faculty (programme- wise information):

Sr. No	Program	Percentage
xxx	xxx	xxx

17. Programme-wise Student Teacher Ratio & Computer: Student Ratio

BA Ist Year	30	
BA 2 nd Year	24	
BA 3 rd Year	18	

18. Number of academic support staff (technical) and administrative staff sanctioned, filled and vacant:

Sr. No.	Posts	Sanctioned posts	Filled on roll	Filled by Management	Total Filled
1	Laboratory Assistant				
2	Clerk (office)	6	6	0	6
3	Laboratory Attendant	4	4	4	4
4	Peon	1	1	1	1
5	Other				

19. Information about research grants, projects completed and ongoing**a) From International/ National funding:**

Sr. No.	Name of the Principle Investigator (Co-investigator)	Title of the Project	Funding Agency, Duration & date of sanction	Amount (in Lakh)	Remarks if any
xxx	xxx	xxx	xxx	xxx	xxx

(b) From NGO, Industry, Individual, any funding agencies:

Sr. No.	Name of the Principle Investigator (Co-investigator)	Title of the Project	Funding Agency, Duration & date of sanction	Amount (in Lakh)	Remarks if any
xxx	xxx	xxx	xxx	xxx	xxx

20. Collaborations, Linkages/Functional MOU'S for IQAC, Academic, Social, Projects(Faculty & Students Exchange program, research, Internship, On job training, Field projects, Quality assurance strategies; Sports, Cultural), Funds received through DST-FIST; CSIR, UGC-SAP/CAS, DAE, DBT, BRNS, ICSSR, AICTE, ICHR, ICSSR, INDUSTRIES, GOVT. & NON GOVT. AGENCIES, INDIVIDUALS, ANY OTHER.

Sr. No	Ist party	2 nd party	Signing authority	Date of signing	Valid upto
1	IQAC, Salbari college	Manas Ever Welafre Society, Bahbari	Principal, Salbari College and Principal, Salbari College		
2	IQAC, Salbari college	Swachh Campus Initiative Cell, Bijini College	Principal, Salbari College and Principal, Bijini College	21/02/2023	20/02/2026

21. Publications:

Sr. No.	Papers published (more than 10 citations, in data base) in peer reviewed journals	Text book, Reference Books/ Chapters / books written
1	10	12

22. Details of patents/ copy rights/ Gene sequence/ IPR filed & granted and income generated:

Sr. No.	Details of Filed	Income Generation
XXX	XXX	XXX

23. Teaching- Learning- Evaluation methods adopted course wise

Sr. No.	Course	Methods	ICT use-methods	% of Faculties using e Learning resources, e Content methods.

1	UG	Descriptive	Computer, Mobile, TLM	50%
2			Smart class room	

24. Details of teachers invited as resource persons for Refresher courses, Orientation courses, Seminars, Workshops, Conferences at national and international levels.

Sr. No.	Name of Teacher	Details
XX	XXX	

25. Details of Seminars, Workshops conducted:

26. Whether learner assessment test, identification of slow / advance learners done & accordingly guidance given & Mentorship is in existence

Sr. No.		Mentor: Mentee Ratio
		1:25

27. Participation of teachers in various academic/professional competency & ethics activities & in committees on University level, State, National, International level. (give details)

11%	xxx	xxx

28. Deputation of Students to outside Academic / Social Activities (Department Wise)

Sr. No.	Name of Teacher	Details
Political Science	Mantu Boro	Green Village campaign was at Gyatigaon, a fringe village of Manas National Park on 11-13 of February, 20023.

29. Details of teachers on National/International level (fellowship/ Advanced study)

Sr. No.	Name of Teacher	Details
XXX	XXX	XXX

30. Awards / Prizes and recognitions received by teachers at university, state, national and international level .

Sr. No.	Name of Teacher	Awards / Prizes and Recognitions
XXX	XXX	XXX

31. Awards and Prizes received by students at university, state, national and international level:

Sr. No.	Name of Student	Awards / Prizes
1.		

32. Details of Seminars/ Conferences/Workshops organized on university, state, national and international level and the source of funding with details:

Sr. No.	Name of Conference/ Seminars / Workshops	Funding agency	No. of Participants	University/State/National/ International	Dates
1	XX	XXX	XX		
2					
3					

33. Student profile program-wise at UG and PG

Program	Applications Received	No. of students Admitted	Seats Available	Male	Female	Total	Year
BA		439	439				

34. Results of students at UG and PG, Rank holders.

Program	Appeared	Passed	Pass %
BA	311	117	37.62

35. Whether coaching facility for competitive Exams & vocational education training given? Number of students appeared/ qualified Civil Services and Defense Services examinations, NET, SET, GATE and other competitive examinations? Give Category wise data.

APSC/UPSC	NET/SET	GATE	Other Exams	Total
10	15		200	235

36. Student progression/ placement record: Number/ percentage of students proceeded for higher studies, students placed/ self employed.

A) Required details of students: B) Efforts, Coaching for Competitive Exams :

A)	18			
B)	23			

37. Faculties receiving M.Phil., Ph.D., D.Sc. / D.Lit.: Output of Ph. D. awarded to students per teacher who is Guide.

xx	xx

38. Present infrastructural & other facilities

- a) Central Library Books and Journals, e-learning resources ,reading room, reprographic facility :
- b) Departmental Library (books, journals, rare books, manuscripts) : **Yes**
- c) Computers and Internet facilities with Bandwith, for staff , students : **Yes**
- d) Sufficient number of class rooms , labs, equipments : **average**
- e) Hostel, Auditorium, Canteen : **Yes**
- f) ICT enabled Seminar Halls, Classrooms with Wi –Fi, LAN,CCTV, OHP/LCD, ICT facilities, Smart boards , e-Learning Resources &SOFTWARES:
- g) Smart boards/ interactive board:
- h) Incubation centre, e-Content facility, mechanism for creation & transfer of knowledge:
- k) Gym (indoor, outdoor), Cultural, Health facilities, Media lab, Yoga facility room.
- l) Data base

39. Curricular Aspects:

a) Whether mechanism for curriculum delivery, Evaluation process, prepared? :Yes

b)) Whether mechanism for Innovativeness, incremental improvement, quality culture development prepared? Yes

c. Whether structural feed-backs taken from stake holders, analysed &corrective measures are taken ?

d. Whether Teaching plan, Academic calendar, Review of teaching,+Learning, Evaluation mechanism prepared?e)Details of Students Seminars,deputation of students, research projects, webinars, Use of Educational/ NME-ICT, NPTEL videos/National knowledge network connectivity, Skill oriented courses(State/National level), NSDB(National skill development board)courses, google group/ eMail group,Lecture-capture system, Webinars ,video conferencing , Skypee clips, Library, departmental website/blog etc :

e. Does the College have any mechanism to ensure that syllabus is Completed by taking periodic syllabi completion reports?

Ans: Yes

f. Whether Bridge/Remedial courses introduced? If yes, Give details.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3.00-4.00 All subject	3.00-4.00 All subject	3.00-4.00 All subject	3.00-4.00 All subject	3.00-4.00 All subject	3.00-4.00 All subject

40. Whether the performance feedback of the teacher evaluation by the students taken, analysed and suggestions communicated to teacher?

41. Whether Performance-Appraisal System exist?

42. State transparent Mechanism for effective grievance redressal cell for exam , anti sexual, anti ragging

Ans: **No instances of ragging recorded.** The cells monitors the illegal activities in the campus and prevent all such

activities through the integrated awareness preaching brotherhood relationship among the students.

43. State distinguished alumni with their contribution (fund, guidance financial & nonfinancial) to College development.(State No. of Alumni meetings held). Whether Alumni is registered?

Meetings	4	
Donation by Alumni Association	75,000/-	
MEWS (NGO)	10,000/-	
UBSS, Salbari	10,000/-	

44. Give details of % of student's participation in activities.

Sr. No/ Activity	% of students
Freshmen Social ceremony	80%
Swachh Bharat Abhiyan	30%

45. Highlight the best practice undertaken & exemplify performance of the College in one area of stated vision , mission priority, thrust.

	Adoption of Gyati Gaon Village as Clean Village
	Year of Inception: Since 2021
	To make aware the people of the village regarding the establishment of eco friendly environment in respective villages in the district of Baksa, BTR, Assam.

	<p>The college decides to select one of the adjacent village to make it a clean and green village and hence the college selects Gyati Gaon, a fringe village of Manas National Park adjacent to the college for the purpose.</p> <p>To make aware the villagers the prime requisites towards establishing a clean village.</p> <p>To aware the villagers about the demerits of use of non-disposable materials like plastics and others that are hazardous to eco friendly environment.</p> <p>To aware the School going students about usefulness of cleanliness.</p> <p>To aware the youths of the locality about the necessity of cleanliness of the village</p> <p>To provide assistance to make the village a clean village.</p> <p>To work for the co-curricular upliftment of the school going students of the village.</p> <p>To organize various awareness programme and competitions regarding cleanliness and co-curricular activities.</p>
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46. State % of passing, rank holders of outgoing final year students:

2022-23	37.62
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47. State activities conducted & participated by students and faculties in subject related social activities (including in collaborations with Industry, NGO's) & activities for surrounding neighbourhood community considering locational advantages & disadvantages.

1. Manas Ever welfare Society, NGO	Conducts cleanliness drive and brain storming programs.
2. WWF	Conducts cleanliness drive and brain storming programs

48. State procedure for maintaining & utilising physical & academic support facilities.:

Decision are taken in the GB meeting and secretary of GB (Principal) execute the decisions.

49. State awareness programmes of Code of conduct, Core values ethical values, human values, Universal values Environment consciousness, Institutional distinctiveness: *Display on notice board as statutory warning and frames management committee.*

50. State programmes for Environment consciousness:

: Environment committee, NSS cell, Social Service section of College perform cleanliness drive, awareness campaign

51. Whether Perspective Future plan document prepared? : Yes

All Sanction Letters, appointment Letters, audit statements, Service books, cash book, Ledger book, dead stock Registers and other relevant required documents are updated & Completed in all respect from time to time and kept in office for verification.

Declaration by Principal of the College:

I am aware that the above information provided, is true & will be validated by the AAA committee during the AUDIT.

Date: 4/5/2022.



PRINCIPAL

Principal
Salbari College, Salbari, Baksa

RECOMMENDATIONS :

- 1) To introduce add on Courses.
- 2) Increase Infrastructure
- 3) TO purchase more books

Quality Audit performed by
Sheshadri Globally Educational Competency Techniques, Pune



Authorized Signature for Audit

Dr. Dharmadhikari N.S.
Educationist, Pune
Educationist, Pune

SGECT Authority
Sheshadri Globally
Educational Competency
Techniques

QUALITY AUDIT REPORT

of

Salbari College,

Academic year : (2021 - 2022)

Performed by-

SHESHADRI GLOBALLY EDUCATIONAL COMPETENCYTECHNIQUES, [SGECT] PUNE

(Registered: UAM number: MH 26 D0215340)

e-Mail: ambasheshadri@gmail.com

01	Name of the College:	SALBARI COLLEGE
02	Year of establishment:	1986

3. Courses offered: UG, PG, M. Phil., Ph.D.

Year	UG	PG	M.Phil	Ph.D.
2018-19	UG	----	----	----
2019-20	UG	----	----	---
2020-21	UG	----	----	----
2021-22	UG	----	----	----
2022-23	UG	----	----	----

4. Skill/ Job/ Add on /Value added Courses introduced (Mention syllabi designed by College, where ever applicable), Mention courses involving field work, internship, on job training:

Ans: Yes

5. Interdisciplinary / Interdepartmental / Twinning programs offered and departments involved.

Ans: Yes

6. Courses conducted in collaboration with Industries, other universities and Institutions:

Ans: Yes

7. State Programs relating curriculum with cross cutting issues conducted:

Ans: Environment and sustainability:

- The university has included Environmental Science in second semester (Honours & Regular) as compulsory subjects.
- A paper on Environmental Studies in India has been incorporated as Generic elective in First semester of History honours course.
- Bodo 5th Semester (DSC has a paper dedicated to the ecology based on use of plant as medicine

- 6th semester Economics (Honours) has paper on Environment.
- Industry centric Certificate course by ICT academy

Gender:

- Political Science Semester V (Honours & DSE-2) has a paper on women studies, Feminism, Violence against Women.
- A paper on Women in politics and Governance has been incorporated as Generic elective in fourth Semester of History honours course.
- A paper on Women Studies in India has been incorporated as Generic elective in fifth semester of History Regular course.
- Education 2nd semester, Generic Elective has a paper devoted to Women Studies.
- Assamese 3rd semester (Honours) has a paper devoted to women studies.
- Assamese 6th semester (honours) has paper pertaining reference to the Gender Studies.
- English 3rd, IV and V semester (Hons) and 1st and IV semester (Regular DSC) have papers on gender, case, feminism

Human Values & Ethics:

- Philosophy 2nd semester honours course (paper IV) has a complete paper on Ethics.
- Philosophy 3rd semester honours course (paper VII) has a complete paper on Applied Ethics.
- Assamese 3rd semester drama 'Rupalim' teaches human values and ethics.
- English 3rd and IV (Hons) and IV semester (Regular DSC) have papers on gender, case, feminism.

8. Examination System: Annual/ Semester/Choice Based Credit System/ Credit and Grading system/ any other system, specify: As per Affiliating University Prescribed rules.

Ans: Semester system

9. State the places of college where e-Governance is in practice?

Ans: Admission, Form fill up, communication among administration, staff and students.

10. Code, conduct, professional ethics, core values for staff, students documented

Ans: Yes

11. Whether well defined College organizational structure, functions of various College comm. are documented & implemented?

Ans: Yes. Cell and committees in the college documents each activities performed by the cells and departments.

12. A: Whether staff is involved in decision making ?

Ans: Yes. The staff participates in the decision through various cells and committees.

B: State encouragement techniques, incentives & welfare measures for staff & students:

Ans: Economically poor background students are provided financial assistance both in cash and kind

C. Periodical staffs meetings are organized and humanitarian assistance are provided.

Ans: Yes

13. Number of teaching posts sanctioned, filled and vacant.

Designation	Sanctioned	Filled	Filled under CAS/Management
Professor			
Associate Professor			
Assistant Professor	29	29	6
Total	29	29	6

14. Faculty profile with name, qualification, designation, experience, nature of appointment (confirmed/probation/temporary):

a) Appointed on Government Sanctioned Post.

Name	Designation	Qualifications	Teaching/ Research Experience	Nature of appointment,.
Dr. Chakradhar Das	Asst. Prof	M.A. PhD	23 yrs	permanent
Rochen Machahary	Asst. Prof	M.A.	17 yrs	permanent
Dr. Sapan Narzary	Asst. Prof	M.A. PhD	18 yrs	Permanent
Hemanta Baro	Asst. Prof	M.A.	17 yrs	permanent
Charan Ch. Basumatary	Asst. Prof	M.A.	18 yrs	permanent
Phanidhar Baro	Asst. Prof	M.A.	17 yrs	permanent
Durlov Kr Baro	Asst. Prof	M.A.	17 yrs	permanent

Sumitra Narzary	Asst. Prof	M.A.	9 yrs	Permanent
Parimal Ch Das	Asst. Prof	M.A.	18 yrs	Permanent
Mantu Baro	Asst. Prof	M.A.	18 yrs	Permanent
Hiren Baro	Asst. Prof	M.A.	17 yrs	Permanent
Ramendra Gayary	Asst. Prof	M.A.	13 yrs	Permanent
Dr. Dulen Basumatary	Asst. Prof	M.A. PhD	17 yrs	Permanent
Malina Boro	Asst. Prof	M.A.	10 yrs	Permanent
Nitumani Das	Asst. Prof	M.A.	17 yrs	Permanent
Dr. Harish Das	Asst. Prof	M.A. PhD	17 yrs	Permanent
Meena Kakati	Asst. Prof	M.A.	14 yrs	Permanent
Narmada Basumatary	Asst. Prof	M.A.	9 yrs	Permanent
Dr. Gopesh Ch Das	Asst. Prof	M.A. PhD	15 yrs	Permanent
Dr. Sankhang Masumatary	Asst. Prof	M.A. PhD	10 yrs	Permanent
Dr. Ujjal Kalita	Asst. Prof	M.A. PhD	12 yrs	Semi- Permanent (Tutor)
Tridpb R. Thakuria	Asst. Prof	M.A.	15 yrs	Semi- Permanent (Tutor)
Dr. Muslim Uddin Akanada	Asst. Prof	M.A. PhD	13 yrs	Semi- Permanent (Tutor)
Gautam Ch Kalita	Asst. Prof	M.A. Bed	12 yrs	Semi- Permanent (Tutor)

b) Appointed from College/ Management Fund

Name	Designation	Qualifications	Teaching/ Research Experience	Nature of appointment,.
Sanjay Kalita	Asst. Prof	M.A.	17 yrs	Non sanctioned

Gaya Ram Basumatary	Asst. Prof	M.A.	9 yrs	Non sanctioned
Ranendra Narzary	Asst. Prof	M.A.	9 yrs	Non sanctioned
Dinesh Swargiary	Asst. Prof	M.A.	12 yrs	Non sanctioned
Gwjwj Khungur Brahma	Asst. Prof	M.A.	17 yrs	Non sanctioned

15. List of Visiting Fellows/Teachers, Academic /Industry experts

Sr. No	Name	Visiting Department
XXX	XXX	XXX

16. Percentage of classes taken by temporary/visiting faculty (programme- wise information):

Sr. No	Program	Percentage
XXX	XXX	XXX

17. Programme-wise Student Teacher Ratio & Computer: Student Ratio

BA Ist Year	30	
BA 2 nd Year	24	
BA 3 rd Year	18	

18. Number of academic support staff (technical) and administrative staff sanctioned, filled and vacant:

Sr. No.	Posts	Sanctioned posts	Filled on roll	Filled by Management	Total Filled
1	Laboratory Assistant				
2	Clerk (office)	6	6	0	6

3	Laboratory Attendant	4	4	4	4
4	Peon	1	1	1	1
5	Other				

19. Information about research grants, projects completed and ongoing

a) From International/ National funding:

Sr. No.	Name of the Principle Investigator (Co-investigator)	Title of the Project	Funding Agency, Duration & date of sanction	Amount (in Lakh)	Remarks if any
xxx	xxx	xxx	xxx	xxx	xxx

(b) From NGO, Industry, Individual, any funding agencies:

Sr. No.	Name of the Principle Investigator (Co-investigator)	Title of the Project	Funding Agency, Duration & date of sanction	Amount (in Lakh)	Remarks if any
xxx	xxx	xxx	xxx	xxx	xxx

20. Collaborations, Linkages/Functional MOU'S for IQAC, Academic, Social, Projects (Faculty & Students Exchange program, research, Internship, On job training, Field projects, Quality assurance strategies; Sports, Cultural), Funds received through DST-FIST; CSIR, UGC-SAP/CAS, DAE, DBT, BRNS, ICSSR, AICTE, ICHR, ICSSR, INDUSTRIES, GOVT. & NON GOVT. AGENCIES, INDIVIDUALS, ANY OTHER.

Sr. No	Ist party	2 nd party	Signing authority	Date of signing	Valid upto
1	IQAC, Salbari college	Manas Ever Welafre Society, Bahbari	Principal, Salbari College and Principal, Salbari College		
2	IQAC, Salbari college	Swachh Campus Initiative Cell, Bijini College	Principal, Salbari College and Principal, Bijini College	21/02/2023	20/02/2026

21. Publications:

Sr. No.	Papers published (more than 10 citations, in data base) in peer reviewed journals	Text book, Reference Books/ Chapters / books written
1	10	12

22. Details of patents/ copy rights/Gene sequence/IPR filed & granted and income generated:

Sr. No.	Details of Filed	Income Generation
xxx	xxx	xxx

23. Teaching- Learning- Evaluation methods adopted course wise

Sr. No.	Course	Methods	ICT use-methods	% of Faculties using e Learning resources, e Content methods.
1	UG	Descriptive	Computer, Mobile, TLM	50%
2			Smart class room	

24. Details of teachers invited as resource persons for Refresher courses, Orientation courses, Seminars, Workshops, Conferences at national and international levels.

Sr. No.	Name of Teacher	Details
xx	xxx	

25. Details of Seminars, Workshops conducted: 09

26. Whether learner assessment test, identification of slow / advance learners done & accordingly guidance given & Mentorship is in existence

Sr. No.		Mentor: Mentee Ratio
		1:25

27. Participation of teachers in various academic/professional competency & ethics activities & in committees on University level, State, National, International level. (give details)

11%	xxx	xxx

28. Deputation of Students to outside Academic / Social Activities (Department Wise)

Sr. No.	Name of Teacher	Details
Political Science	Mantu Boro	Green Village campaign was at Gyatigaon, a fringe village of Manas National Park on 11-13 of February, 20023.

29. Details of teachers on National/International level (fellowship/ Advanced study)

Sr. No.	Name of Teacher	Details
xxx	xxx	xxx

30. Awards / Prizes and recognitions received by teachers at university, state, national and international level

Sr. No.	Name of Teacher	Awards / Prizes and Recognitions
xxx	xxx	xxx

31. Awards and Prizes received by students at university, state, national and international level:

Sr. No.	Name of Student	Awards / Prizes
1.		

32. Details of Seminars/ Conferences/Workshops organized on university, state, national and international level and the source of funding with details:

Sr. No.	Name of Conference/ Seminars / Workshops	Funding agency	No. of Participants	University/State/National/ International	Dates

33. Student profile program-wise at UG and PG

Program	Applications Received	No. of students Admitted	Seats Available	Male	Female	Total	Year
BA		603	603				

34. Results of students at UG and PG, Rank holders.

Program	Appeared	Passed	Pass %
BA	288	137	47.90

35. Whether coaching facility for competitive Exams & vocational education training given? Number of students appeared/ qualified Civil Services and Defence Services examinations, NET, SET, GATE and other competitive examinations? Give Category wise data.

APSC/UPSC	NET/SET	GATE	Other Exams	Total
10	15		200	235

36. Student progression/ placement record: Number/ percentage of students proceeded for higher studies, students placed/ self employed.

A) Required details of students: B) Efforts, Coaching for Competitive Exams :

A)	18			
B)	23			

37. Faculties receiving M.Phil., Ph.D., D.Sc. / D.Lit.: Output of Ph. D. awarded to students per teacher who is Guide.

XX	XX

38. Present infrastructural & other facilities

- a) Central Library Books and Journals, e-learning resources ,reading room, reprographic facility :
- b) Departmental Library (books, journals, rare books, manuscripts) : **Yes**
- c) Computers and Internet facilities with Bandwith, for staff , students : **Yes**
- d) Sufficient number of class rooms , labs, equipments : **average**
- e) Hostel, Auditorium, Canteen : **Yes**
- f) ICT enabled Seminar Halls, Classrooms with Wi –Fi, LAN,CCTV, OHP/LCD, ICT facilities, Smart boards , e-Learning Resources &SOFTWARES:
- g) Smart boards/ interactive board:
- h) Incubation centre, e-Content facility, mechanism for creation & transfer of knowledge:
- k) Gym (indoor, outdoor), Cultural, Health facilities, Media lab, Yoga facility room.
- l) Data base

39. Curricular Aspects:

a) Whether mechanism for curriculum delivery, Evaluation process, prepared? :Yes

b)) Whether mechanism for Innovativeness, incremental improvement, quality culture development prepared? Yes

c. Whether structural feed-backs taken from stake holders, analysed & corrective measures are taken ?

d. Whether Teaching plan, Academic calendar, Review of teaching,+Learning, Evaluation mechanism prepared? e) Details of Students Seminars, deputation of students, research projects, webinars, Use of Educational/ NME-ICT, NPTEL videos/National knowledge network connectivity, Skill oriented courses(State/National level), NSDB(National skill development board)courses, google group/ eMail group, Lecture-capture system, Webinars ,video conferencing , Skyp ee clips, Library, departmental website/blog etc :

e. Does the College have any mechanism to ensure that syllabus is Completed by taking periodic syllabi completion reports?

Ans: Yes

f. Whether Bridge/Remedial courses introduced? If yes, Give details.

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
3.00-4.00 All subject	3.00-4.00 All subject	3.00-4.00 All subject	3.00-4.00 All subject	3.00-4.00 All subject	3.00-4.00 All subject

40. Whether the performance feedback of the teacher evaluation by the students taken, analysed and suggestions communicated to teacher?

41. Whether Performance-Appraisal System exist?

42. State transparant Mechanism for effective grievance redressal cell for exam , anti sexual, anti ragging

Ans: **No instances of ragging recorded.** The cells monitors the illegal activities in the campus and prevent all such activities through the integrated awareness preaching brotherhood relationship among the students.

43. State distinguished alumni with their contribution (fund, guidance financial & nonfinancial) to College development.(State No. of Alumni meetings held). Whether Alumni is registered?

Meetings	4	
Donation by Alumni Association	75,000/-	
MEWS (NGO)	10,000/-	
UBSS, Salbari	10,000/-	

44. Give details of % of student's participation in activities.

Sr. No/ Activity	% of students
Freshmen Social ceremony	80%
Swachh Bharat Abhiyan	30%

45. Highlight the best practice undertaken & exemplify performance of the College in one area of stated vision , mission priority, thrust.

	Adoption of Gyati Gaon Village as Clean Village
	Year of Inception: Since 2021 This Practice is still continuing till 2025
	To make aware the people of the village regarding the establishment of eco friendly environment in respective villages in the district of Baksa, BTR, Assam. The college decides to select one of the adjacent village to make it a clean and green village and hence the college selects Gyati Gaon, a fringe village of Manas National Park adjacent to the college for the purpose. To make aware the villagers the prime requisites towards establishing a clean village. To aware the villagers about the demerits of use of non-disposable materials like plastics and others that are hazardous to eco friendly environment. To aware the School going students about usefulness of

	<p>cleanliness.</p> <p>To aware the youths of the locality about the necessity of cleanliness of the village</p> <p>To provide assistance to make the village a clean village.</p> <p>To work for the co-curricular upliftment of the school going students of the village.</p> <p>To organize various awareness programme and competitions regarding cleanliness and co-curricular activities.</p> <p>To promote equality amongst students and to inculcate the values of generosity and a sense of social responsibility amongst students.</p>
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46. State % of passing, rank holders of outgoing final year students:

2022-23	
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47. State activities conducted & participated by students and faculties in subject related social activities (including in collaborations with Industry, NGO's) & activities for surrounding neighbourhood community considering vocational advantages & disadvantages.

1. Manas Ever welfare Society, NGO	Conducts cleanliness drive and brain storming programs.
2. WWF	Conducts cleanliness drive and brain storming programs

48. State procedure for maintaining & utilising physical & academic support facilities.:

Decision are taken in the GB meeting and secretary of GB (Principal) execute the decisions.

49. State awareness programmes of Code of conduct, Core values ethical values, human values, Universal values Environment consciousness, Institutional distinctiveness: *Display on notice board as statutory warning and frames management committee.*

50. State programmes for Environment consciousness:

: Environment committee, NSS cell, Social Service section of College perform cleanliness drive, awareness campaign


51. Whether Perspective Future plan document prepared? : Yes

All Sanction Letters, appointment Letters, audit statements, Service books, cash book, Ledger book, dead stock Registers and other relevant required documents are updated & Completed in all respect from time to time and kept in office for verification.

Declaration by Principal of the College:

I am aware that the above information provided, is true & will be validated by the AAA committee during the AUDIT.

Date: 15/4/2021


PRINCIPAL
Principal
Salbari College, Salbari, Baksa

RECOMMENDATIONS: 1) To purchase more computers
2) More ICT enabled teaching learning methods to be adopted.
3) Increase internet bandwidth.

Quality Audit performed by
Sheshadri Globally Educational Competency Techniques, Pune


Authorized Signature for Audit

Dr. Dharmadhikari N.S.
Educationist, Pune

SGECT Authority
Sheshadri Globally
Educational Competency
Techniques

ACADEMIC AND ADMINISTRATIVE AUDIT

SALBARI COLLEGE

Session 2019-20

Date of Visit: 24 March 2020

SL.	Particulars	Response
1	Name of the College	Salbari College
2	Address with email-id and Phone number	PO & PS - Salbari, Dist.-Baksa, Assam – 781320, India, salbaricollege@gmail.com ,
3	Website of the college	https://salbaricollege.ac.in
4	Date of Establishment	1983 (14 Nov)
5	Is College registered under society act? If yes, registration number and year.	RS/BAG/260/A/18 of 2006
6	Date of recognition by UGC under 2(f) and 12(B)	2(f) : 7 May 2007 12(B): 20 Nov 2009
7	Name the University under which the College is affiliated. Date of permanent affiliation.	Bodoland University 27/03/2024 vide Memo No. BU/CUDC/125/Per & AFF./2019/5854. (Shifted to Bodoland University)
8	Is the College recognized by UGC as a college with Potential for Excellence	No
9	Is the College recognized for its performance by any other government agency	1.ISO-9001:2015 No-E2023022075 2. District Social welfare Department for activities in Covid-19 3. Clean and Green Campus Award by Department of Forest, Baksa Division, Mushalpur 4. Appreciation Certificate for clean and Green village initiative at Gyatigaon by MEWS (NGO)
10	Number of Programmes offered by the College	8
11	Total enrolment in the College in UG and PG programmes	UG-466
12	Whether the College authority monitored preparation of Programmes and Course Outcomes by the faculty?	The college authority monitors the preparation of Pos and CO. Each department is entrusted with the preparation of the POs and COs under the guidance of the IQAC. Result analyses are made periodically.
13	What mechanism is undertaken for Dissemination of POs and COs?	Pos and Cos are course specific. For attainment of POs and Cos the teachers embark on regular classes as per affiliating University syllabus and Lesson plan of the departments.
	PO: Programme Outcome, CO: Course Outcome	Program Outcomes: The courses designed by the University have specific targets for each subject. In doing so each course identifies specific skills to be incorporated in each course. The main aim of the specific course is to provide ample knowledge and skill to sustain an individual in the society as a real

human being that can well appreciate the social value.

Course Outcome:

Assamese:

After completion of course in Assamese the students become adept in writing and use of language. Their standard of language become higher, they acquainted with the development of Assamese literature and language, they become adept in writing summary, abstract folk literature, culture, religious traditions, socio economic conditions get. They also get a hold on research aptitude and methodology.

Bodo

After course completion in Bodo, the students get a hold in Bodo language and literature, its history of development, construction of language, writing summary, abstract review of literature, research aptitude, and communication and grow zeal in developing their language.

English

They get a hold in writing skills viz. business and academic writing, refinement in grammatical errors, writing abstract, review, summary other academic matters, they get acquainted with history English literature, skill in communication, reading, writing, listening and speaking.

Economics:

After Completion of course in Economics the students get a grip in economic diasporas, broad knowledge on micro and macro economics, inflation, society and economy, market behaviour, supply and demand, consumption, consumer rights, production and distribution, property rights, cost and profit, transition of economic thoughts.

Education:

After the completion of course in Education students get a grip in the history of development of education, psychology, educational policies, pedagogy, period of adolescence, adulthood etc.

History :

After the completion of course in History the students get a grip on the development of Human civilisation, reconstruction of history, society and economy, culture, religion, tradition, exploitation They also get a hold on impact of history in building future course of the society.

Political Science:

After the course completion in Political Science, students get hold in development of political thoughts, human rights, parliamentary system, democratic rights and

		<p>universal suffrage. It also helps in having a grip over sovereignty, justice, liberty and constitution of our country.</p> <p>Philosophy: After the course completion in Philosophy, students get a grip in applied ethics, primary concept of social and political ethics, political philosophy of democracy, caste, etc. They also become adept in contemporary problem of philosophy, contemporary social issues.</p>
14	Whether Feedback form i) Students ii) Teachers iii) Employee and iv) Alumni collected?	Yes
15	Whether collected feedback analysed and necessary measures taken?	Yes
	Remarks	
16	What ICT facilities are added to the College in the last year?	2 Digital Class Room,
17	Amount of grants received (excluding salary) from Govt. and Non-Govt. agencies in the last year	00
18	No. of Seminars/Conf/Workshops conducted during the last year - Regional/ National/International	10 (Annexure I)
19	Extension activities carried out by the College during the last year	4 (Annexure II)
20	Collaborations/MoUs with other Institutions/Industries	2
21	No. of Classrooms/ Laboratories added in the last year	2
22	No. of classrooms with ICT facilities/ Digital Class Rooms	2 Nos. Smart Class
23	Amount spent on maintenance of infrastructure	4.66 L
24	Whether the College library is automated or not?	Yes
25	What is the Student-Computer ratio in the College	30:1
26	Whether Internet leased line installed in the College? If yes, what is the bandwidth?	200 Mpbs
27	Whether wi-fi is available to the students and the faculty?	WiFi for the students are available during the working hours.
28	No. of students benefitted by the scholarships/freeships etc. provided by the college during the last year	380
29	Capacity building and skill enhancement programmes conducted by the college during the year and the no. of students participated.	3 Total Students benefitted 104

30	Placement drives organized during the year and no. of students placed	Number of placement 10																																
31	How the students representation is facilitated in various administrative, co- curricular and extra curricular bodies?	<ol style="list-style-type: none"> 1. Students participats in the Administration through the students Union Body elected evry year 2. NSS Programs 3. Other scheduled programs of the college 4. Students welfare measures are tackled in the studennts union meetings. 																																
32	What initiatives/practices undertaken for decentralized and participative management?	Cells and committies have been formed and empowered to look after different issues. The active cells are- Anti ragging cell, Women cell, Academic monitoring cell, examination committee, ELC																																
33	Does the Institution have a Strategic/ Perspective management plan?	Yes. The GB of the college plans the annual infrastructural design for the college based on the available resources.																																
34	What kind of leaves available to the staff and how the records are maintained?	CL, EL, Matarnity Leave, Paternity Leave																																
35	Whether grants are provided to the staff to attend Seminar/Workshop/Conf. etc? If yes, details.	<p>Grants are provided to the staff thrugh an MoU with ICT Academy for FDP and Workshops.</p> <p>Details of FDP/ Workshops/Seminar 2019-20</p> <table border="1"> <thead> <tr> <th>Sr</th> <th>Theme</th> <th>category</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>Type of Data Collection for Research</td> <td>1 day workshop</td> <td>July 1, 2019</td> </tr> <tr> <td>2</td> <td>Digital marketing & Entrepreneurship (Basics)</td> <td>1 Day Workshop</td> <td>Aug.5,2019</td> </tr> <tr> <td>3</td> <td>Idea Generation Method</td> <td>3 day FDP</td> <td>Aug. 26-28, 2019</td> </tr> <tr> <td>4</td> <td>Social Media Marketing for Students</td> <td>1 Day workshop</td> <td>Sept.6, 2019</td> </tr> <tr> <td>5</td> <td>Business Research....Where and How</td> <td>1 Day Workshop</td> <td>Oct.4, 2019</td> </tr> <tr> <td>6</td> <td>Trade Marks and Patent.. Basics for Studentts</td> <td>1 Day Workshop</td> <td>Mar. 2,2020</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Sr	Theme	category	Date	1	Type of Data Collection for Research	1 day workshop	July 1, 2019	2	Digital marketing & Entrepreneurship (Basics)	1 Day Workshop	Aug.5,2019	3	Idea Generation Method	3 day FDP	Aug. 26-28, 2019	4	Social Media Marketing for Students	1 Day workshop	Sept.6, 2019	5	Business Research....Where and How	1 Day Workshop	Oct.4, 2019	6	Trade Marks and Patent.. Basics for Studentts	1 Day Workshop	Mar. 2,2020				
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36	Explain implementation of E-Governance in i) Administration ii) Finance & Accounts iii) Student Admission and iv) Examination	Freeship scholarship of govt of Assam s now governs by e-governance.																																

37	Explain the welfare measures available or undertaken for the staff	1.Basic Computer training for staff (Microsoft Excel) for staffs 2. Temporary staff are appointed
38	Whether any professional development/administrative training programmes organized in the last year for faculty & staff?	1.Teaching 5 2.Students 1
39	Whether Internal and External audit are regularly conducted?	Govt (Local) till 2018-19 and CA audits are uptodate
40	Whether the College has received grants from RUSA for infrastructure development?	No
41	What strategies are adopted for mobilization of fund for the College? Is there any self sustained courses?	1.Computer Application 2.Add on course by Dept of Assamese
42	Whether the College has participated in NIRF?	No
43	What measures are initiated by the authority for ensuring gender equity in the college?	Women Cell is active in the college. The cell endeavour to sustain the gender parity in the college. The college performs gender audit.
44	Whether Solar energy plant, Biogas plant installed as alternative sources of energy?	1.Stand alone solar light is installed around the campus 2. Solar Energy project of 25 kW
45	Explain the practices adopted for solid waste, liquid waste, bio-medical waste management, E-waste management, water recycling and hazardous chemical and radioactive waste management	1.Bambooo dustbins are installed at the strategic points 2. Plastic containers are placed
46	Whether the College has a borewell and has it undertook rain water harvesting?	No borewell in the campus. The college has intalled rain water watert harvesing
47	What measures are undertaken for restricted entry of automobiles and to ban plastic use?	1.The cmapus has been declared Clean and Green campus. 2.Students are not allowed to enter the campus with their automobiles. 3. They are encouraged the use of bicycle. 4.comsumption of Gutkha, pan parag etc are not allowed in the campus. 5. Littering is strckly prohibited.

48	Whether Environment/Green and Energy audit conducted?	Green audit or environment audits along with energy audits are conducted.
49	Explain the PWD friendly initiatives undertaken by the College	1.PWD friendly initiatives (ramp) are available in the campus. 2. PWD Friendly Toilet 3.Wheel Chair
50	Explain how the College authority sensitize the students and employees on constitutional obligation-values, rights, duties etc.	1.Student friendly eco-system 2. complaint and suggestion box are installed 3. The authority is accessible to the students and staff as well. 4. It explains students regarding the values, rights, duties in induction program, counselling program.
51	Whether the College has prepared code of conduct for students, teachers, administrators and other staff and how these are disseminated and displayed?	1.The college has installed 'do's and don'ts' hoarding 2. Anti Ragging banner. 3. Statutory warning 4. Clean and green Campus hoarding.



Dr. Rabindra Nath Das
Retd. Principal (Peer Member)
KRB. Girls College.
Guwahati-9

Retd. Principal
K.R.B. Girls' College
Guwahati



Dr. Jagat Ch. Basumatary
Principal
Salbari College, Salbari

Principal
Salbari College, Salbari

PEER MEMBER REPORT
ON
ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)
SALBARI COLLEGE, SALBARI
VISIT DATE: 24-03-2020

1. Established in 1983 Salbari College is a Provincialized College, Provincialized with effect from 2013 by the Government of Assam. The College is recognised by UGC under section 2(f) & 12(B) and permanently affiliated to Gauhati University, Guwahati since 2009 and status quo maintained by the Bodoland University, Kokrajhar from 2021 to till date. The College regularly follows and complies with the directives and circulars related to administrative, financial & academic matters issued by the Directorate of Higher Education, Assam and the directives of Bodoland University and Director of Education, BTC regularly. All the admission and examinations related matters are followed as per the rules of the University. The College Governing Body meetings are regularly held every year 3 to 4 times as and when required. The College Authority has been satisfactorily adopting the policies & resolutions of the GB for the all round development of the College. The Mission and Vision of the College are clearly stated in the College prospectus and in the College website.
2. The Principal being the Head of the Institution looks after the Administrative, Financial & Academic affairs of the College. As per Govt. Rules, the Principal is also the Secretary of the College Governing Body and Drawing & Disbursing Officer (DDO) with regard to financial matters. Accordingly, the present Principal has been carrying out his role & responsibility in this College since taking charge of office on 07 July, 2004 till date successfully. The GB has entrusted one senior most teacher as the Vice-Principal to assist the Principal if necessary. At present there are 29 regular teachers and some are temporary and casual teachers whose service are yet to be Provincialized.
3. The Principal conducts Staff meetings with the Faculty members in regard to Academic matters and other necessary issues in every academic year. Moreover, the Principal regularly conducts meetings with the Head of the Departments; Proceedings of the meetings are well maintained.
4. The Principal conducts meetings with the Non-Teaching Staff also. This includes the Office Staff, Library Staff, and other Support Staffs. Regular interactions are held with the Office Staff on day to day basis on terms of the administrative & financial transactions. The Principal monitors the cleanliness and works of the sweepers on regular basis.
5. The Principal being the Chairman of the Internal Quality Assurance Cell (IQAC) looks after the Quality maintenance of every academic & non-academic activity in close Co-ordination with the members of IQAC and its Co-ordinator. The College has constituted various committees under IQAC and in general to carry out the Academic & official works.
6. As per rules laid down by the Govt, the general administration of the College is managed by the office. At present there are 02 Nos of Senior Assistants, 03 Nos of Junior Assistants, 04 Nos of Grade IV level officials including 01 No of Laboratory Assistant and 04 Nos of Laboratory bearer whose duties and responsibilities are specially allotted by the Principal. The Governing Body has entrusted the present one Senior Office Assistant to look after the account section due to lack of Account Officer (Accountant) in the college.

7. The Accounts Section is well maintained as per financial rules with regular updating of all financial transactions, cash book, budget etc. The internal audit report for 2019-20 has been completed and is up to date. The College office facilitates various scholarships to the students like under. National Scholarship Portal OBC, SC, ST. Minority scholarship.
8. The College office is automated/computerised with online facilities Internet connectivity. This facility is extended to all the departments including the college central Library. The college has initiated the process of the installation of MIS System. The college website is fully functional and is regularly updated with all relevant and necessary information. The website primarily caters to all kinds of general notifications, admission related notifications and examinations related notification and all other online notifications for the students.
9. The College central Library is well managed by the Librarian and other Staff members. A Library advisory committee is in place which is headed by the Principal. The Librarian manages the library in close co-ordination with Principal. The Library has been automated with adequate computers with internet facility along with CC cameras.

Recommendation and suggestion for quality enhancement of the institution:

- The departments are advised to record properly the contribution and donations of alumni to the departments in kinds like books, furniture etc.
- The library may be developed with some more e-learning facility. Reading room and toilet facility may be upgraded for physically challenged students too.
- All important relevant documents of the department should be properly counter signed by the Principal being Head of institution along with HOD for authentication.
- Sports and students support facilities may be upgraded. All extension and community service activities should be routed through NSS.

I agree with observations of peer member as mentioned in this report.



Dr. Rabindra Nath Das
Retd Principal (Peer Member)
KRB. Girls College
Guwahati -9

Retd. Principal
K.R.B. Girls' College
Guwahati



Dr. Jagat Ch. Basumatary
Principal,
Salbari College, Salbari

Principal
Salbari College, Salbari, Baksa

ACADEMIC AND ADMINISTRATIVE AUDIT

SALBARI COLLEGE

Session 2018-19

Date of Visit 2ND March 2019

SL.	Particulars	Response
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11	Total enrolment in the College in UG and PG programmes	UG-300
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After completion of course in Assamese the students become adept in writing and use of language. Their standard of language become higher, they acquainted with the development of Assamese literature and language, they become adept in writing summary, abstract folk literature, culture, religious traditions, socio economic conditions get. They also get a hold on research aptitude and methodology.

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After course completion in Bodo, the students get a hold in Bodo language and literature, its history of development, construction of language, writing summary, abstract review of literature, research aptitude, and communication and grow zeal in developing their language.

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They get a hold in writing skills viz. business and academic writing, refinement in grammatical errors, writing abstract, review, summary other academic matters, they get acquainted with history English literature, skill in communication, reading, writing, listening and speaking.

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After Completion of course in Economics the students get a grip in economic diasporas, broad knowledge on micro and macro economics, inflation, society and economy, market behaviour, supply and demand, consumption, consumer rights, production and distribution, property rights, cost and profit, transition of economic thoughts.

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After the completion of course in Education students get a grip in the history of development of education, psychology, educational policies, pedagogy, period of adolescence, adulthood etc.

History :

After the completion of course in History the students get a grip on the development of Human civilisation, reconstruction of history, society and economy, culture, religion, tradition, exploitation They also get a hold on impact of history in building future course of the society.

Political Science:

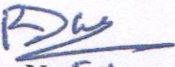
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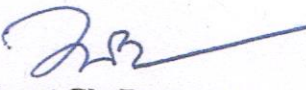
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14	Whether Feedback form i) Students ii) Teachers iii) Employee and iv) Alumni collected?	Yes
15	Whether collected feedback analysed and necessary measures taken?	Yes
	Remarks	
16	What ICT facilities are added to the College in the last year?	2 Digital Class Room,
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28	No. of students benefitted by the scholarships/freeships etc. provided by the college during the last year	380
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33	Does the Institution have a Strategic/ Perspective management plan?	Yes. The GB of the college plans the annual infrastructural design for the college based on the available resources.																								
34	What kind of leaves available to the staff and how the records are maintained?	CL, EL, Matarnity Leave, Paternity Leave																								
35	Whether grants are provided to the staff to attend Seminar/Workshop/Conf. etc? If yes, details.	Grants are provided to the staff thugh an MoU with ICT Academy for FDP and Workshops. Details of FDP/ Workshops/Seminar 2018-19 <table border="1"> <thead> <tr> <th>Sr</th> <th>Theme</th> <th>category</th> <th>Date</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>IPR and its Importance for faculty</td> <td>1 day workshop</td> <td>Aug.21, 2018</td> </tr> <tr> <td>2</td> <td>IPR and its Importance for students</td> <td>1 Day Workshop</td> <td>Sept. 10, 2018</td> </tr> <tr> <td>3</td> <td>Entrepreneurship & Business Understanding Basics</td> <td>1 day Workshop</td> <td>Oct. 8, 2018</td> </tr> <tr> <td>4</td> <td>Changing the mindset...Job or Businesses</td> <td>1 Day workshop</td> <td>Jan.21, 2019</td> </tr> <tr> <td>5</td> <td>Research Methodology Basics</td> <td>1 Day Workshop</td> <td>Mar.18,2019</td> </tr> </tbody> </table>	Sr	Theme	category	Date	1	IPR and its Importance for faculty	1 day workshop	Aug.21, 2018	2	IPR and its Importance for students	1 Day Workshop	Sept. 10, 2018	3	Entrepreneurship & Business Understanding Basics	1 day Workshop	Oct. 8, 2018	4	Changing the mindset...Job or Businesses	1 Day workshop	Jan.21, 2019	5	Research Methodology Basics	1 Day Workshop	Mar.18,2019
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36	Explain implementation of E-Governance in i) Administration ii) Finance & Accounts iii) Student Admission and iv) Examination	Freeship scholarship of govt of Assam s now governs by e-governance.																								

37	Explain the welfare measures available or undertaken for the staff	1.Basic Computer training for staff (Microsoft Excel) for staffs 2. Temporary staff are appointed
38	Whether any professional development/administrative training programmes organized in the last year for faculty & staff?	1.Teaching 4 2.Students 1
39	Whether Internal and External audit are regularly conducted?	Govt (Local) till 2018-19 and CA audits are uptodate
40	Whether the College has received grants from RUSA for infrastructure development?	No
41	What strategies are adopted for mobilization of fund for the College? Is there any self sustained courses?	1. Certificate courses 2.Add on course by Dept of Assamese
42	Whether the College has participated in NIRF?	No
43	What measures are initiated by the authority for ensuring gender equity in the college?	Women Cell is active in the college. The cell endeavour to sustain the gender parity in the college. The college performs gender audit.
44	Whether Solar energy plant, Biogas plant installed as alternative sources of energy?	1.Stand alone solar light is installed around the campus 2. Solar Energy project of 25 kW
45	Explain the practices adopted for solid waste, liquid waste, bio-medical waste management, E-waste management, water recycling and hazardous chemical and radioactive waste management	1.Bambooo waste bins are installed at the strategic points 2. Plastic containers are placed
46	Whether the College has a borewell and has it undertook rain water harvesting?	No borewell in the campus. The college has intalled rain water watert harvesing
47	What measures are undertaken for restricted entry of automobiles and to ban plastic use?	1.The cmapus has been declared Clean and Green campus. 2.Students are not allowed to enter the campus with their automobiles. 3. They are encouraged the use of bicycle. 4.comsumption of Gutkha, pan parag etc are not allowed in the campus. 5. Littering is strckly prohibited.

48	Whether Environment/Green and Energy audit conducted?	Green audit or environment audits along with energy audits are conducted.
49	Explain the PWD friendly initiatives undertaken by the College	1.PWD friendly initiatives (ramp) are available in the campus. 2. PWD Friendly Toilet 3.Wheel Chair
50	Explain how the College authority sensitize the students and employees on constitutional obligation-values, rights, duties etc.	1.Student friendly eco-system 2. complaint and suggestion box are installed 3. The authority is accessible to the students and staff as well. 4. It explains students regarding the values, rights, duties in induction program, counselling program.
51	Whether the College has prepared code of conduct for students, teachers, administrators and other staff and how these are disseminated and displayed?	1. The college has installed 'do's and don'ts' hoarding 2. Anti Ragging banner. 3. Statutory warning 4. Clean and green Campus hoarding.


Dr. Rabindra Nath Das
 Retd. Principal (Peer Member)
 KRB. Girls College.
 Guwahati-9
Retd. Principal
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 Principal
 Salbari College, Salbari
 Principal
 Salbari College, Salbari

PEER MEMBER REPORT
ON
ACADEMIC AND ADMINISTRATIVE AUDIT (AAA)
SALBARI COLLEGE, SALBARI
VISIT DATE: 02-03-2019

1. Established in 1983 Salbari College is a Provincialized College, Provincialized with effect from 2013 by the Government of Assam. The College is recognised by UGC under section 2(f) & 12(B) and permanently affiliated to Gauhati University, Guwahati since 2009 and status quo maintained by the Bodoland University, Kokrajhar from 2021 to till date. The College regularly follows and complies with the directives and circulars related to administrative, financial & academic matters issued by the Directorate of Higher Education, Assam and the directives of Bodoland University and Director of Education, BTC regularly. All the admission and examinations related matters are followed as per the rules of the University. The College Governing Body meetings are regularly held every year 3 to 4 times as and when required. The College Authority has been satisfactorily adopting the policies & resolutions of the GB for the all round development of the College. The Mission and Vision of the College are clearly stated in the College prospectus and in the College website.
2. The Principal being the Head of the Institution looks after the Administrative, Financial & Academic affairs of the College. As per Govt. Rules, the Principal is also the Secretary of the College Governing Body and Drawing & Disbursing Officer (DDO) with regard to financial matters. Accordingly, the present Principal has been carrying out his role & responsibility in this College since taking charge of office on 07 July, 2004 till date successfully. The GB has entrusted one senior most teacher as the Vice-Principal to assist the Principal if necessary. At present there are 29 regular teachers and some are temporary and casual teachers whose service are yet to be Provincialized
3. The Principal conducts Staff meetings with the Faculty members in regard to Academic matters and other necessary issues in every academic year. Moreover, the Principal regularly conducts meetings with the Head of the Departments; Proceedings of the meetings are well maintained.
4. The Principal conducts meetings with the Non-Teaching Staff also. This includes the Office Staff, Library Staff, and other Support Staffs. Regular interactions are held with the Office Staff on day to day basis on terms of the administrative & financial transactions. The Principal monitors the cleanliness and works of the sweepers on regular basis.
5. The Principal being the Chairman of the Internal Quality Assurance Cell (IQAC) looks after the Quality maintenance of every academic & non-academic activity in close Co-ordination with the members of IQAC and its Co-ordinator. The College is on the verge of the 1st Cycle of Accreditation by NAAC. Various committees of IQAC are doing their works regularly. The College has constituted various committees under IQAC and in general to carry out the Academic & official works.
6. As per rules laid down by the Govt, the general administration of the College is managed by the office. At present there are 02 Nos of Senior Assistants, 03 Nos of Junior Assistants, 04 Nos of Grade IV level officials including 01 No of Laboratory Assistant and 04 Nos of Laboratory bearer whose duties and responsibilities are specially allotted by the Principal. The Governing Body has entrusted the present one Senior Office Assistant to look after the account section due to lack of Account Officer (Accountant) in the college.

7. The Accounts Section is well maintained as per financial rules with regular updating of all financial transactions, cash book, budget etc. The internal audit report for 2018-19 has been completed and is up to date. The College office facilitates various scholarships to the students like under.

National Scholarship Portal OBC, SC, ST. Minority scholarship.

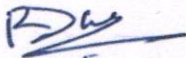
8. The College office is automated/computerised with online facilities Internet connectivity and Wi-Fi System. This facility is extended to all the departments including the college central Library. The college has initiated the process of the installation of MIS System. The college website is fully functional and is regularly updated with all relevant and necessary information. The website primarily caters to all kinds of general notifications, admission related notifications and examinations related notification and all other online notifications for the students.

9. The College central Library is well managed by the Librarian and other Staff members. A Library advisory committee is in place which is headed by the Principal. The Librarian manages the library in close co-ordination with Principal. The Library has been automated with adequate computers with internet facility along with CC cameras.


Recommendation and suggestion for quality enhancement of the institution:

- The departments are advised to record properly the contribution and donations of alumni to the departments in kinds like books, furniture etc.
- The library may be developed with some more e-learning facility. Reading room and toilet facility may be upgraded for physically challenged students too.
- All important relevant documents of the department should be properly counter signed by the Principal being Head of institution along with HOD for authentication.
- Sports and students support facilities may be upgraded. All extension and community service activities should be routed through NSS.

I agree with observations of peer member as mentioned in this report.


Dr. Rabindra Nath Das
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KRB. Girls College
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GENDER AUDIT

2018-19 To -2022-23

PREFACE

Gender parity is a pertinent global issue. Discussions on women's emancipation and the rights of the women are at the forefront of many worldwide formal and informal campaigns. As the awareness of gender issues increases, women spontaneously take action against women's oppression and exploitation.

Gender awareness allows women to move beyond other conventional gender stereotypes and rigid gender role definitions. The gender audit was conducted to identify ways to make college campus safer for women.

Dr. Nitumani Das, Convener, Women Cell.

INTRODUCTION:

Salbari College was established on 14th of November in 1983 with the mere public donations amidst their poor socio-economic conditions prevailing at that time. The College opened undergraduate courses in 1986 and was affiliated to Gauhati University. It was then bifurcated into two separate entities viz. senior secondary school (then Junior College) and Degree College in 1997. In the same year, the one which retained the nomenclature 'SALBARI COLLEGE' was shifted to its own permanent campus. Since then, the college had been running undergraduate courses under Gauhati University till 2020-21 (final year batch 2022) and its affiliation has been shifted to Bodoland University from the same academic year.

The Gender Audit is an attempt to highlight whether the college has good gender parity. It tries to judge whether the college follows government rules, and actions formulated for up-gradation of women in society.

The college always focuses on students' qualitative performance along with their overall personality development. Observing the gender equality, the femals are provided with various facilities and special attentions.



The college always tries to employ male and female equally in every aspect of curricular and co-curricular activities. The NCC unit for females concentrates in developing their characters and qualities like discipline, leadership, secular outlook and spirit of adventure.

The NSS of the college also enroll female students at par with the male. NSS of the college endeavours to induce social responsibility among the girls' students. Girls' common room having a study table has been provided as the special study room and a two-wheeler parking is provided for the female. They are also given self-defense trainings.

Females are made aware of laws and by-laws by organizing lectures of resource persons. Anti-ragging Cell and complaint and suggestion box has been installed in the college. These committees arrange lectures of educationists, doctors, social workers to aware the females for their privileges and duties.

In the field of Cultural Activities, extension activities and Sports, female participation is commendable. Their participation in Youth Festival and various competitions as regard to in campus and out campus gives name and fame to both to college and to themselves.

OBJECTIVES:

The Gender Audit has the following objectives:

- To identify the areas where the gender inequality exists
- To establish good gender balance in decision-making processes.
- To advise ways to bridge the gender gap.
- To foster gender parity in all aspects of college community.
- To see the work and capacity for prevention of sexual harassment at the college

FACILITIES FOR STUDENTS.

All basic amenities for students are available in the college viz.

- Information boards – 12
- R.O. supplemented drinking water points- 10
- Cafeteria for students and faculties.
- Parking zones separately demarcated for bicycle, two-wheelers and four-wheelers



Grievance Redressal Cell: The College has a Grievance Redressal Cell to deal with the concerns of all the stakeholders, including staff, students, alumni and parents. The committee comprises a Convener and 3 senior staff members who are involved in addressing complaints. The Committee works in close association with the Principal of the college.

Anti-Ragging Cells: The College has an anti-ragging cell. The cell closely monitors the misbehavior of the fellow students, towards other caste and towards women in particular. Complaint and suggestion box are used for gathering information regarding the incidents.

WOMEN CELL AND AWARENESS PROGRAM FOR FEMALE STUDENTS:

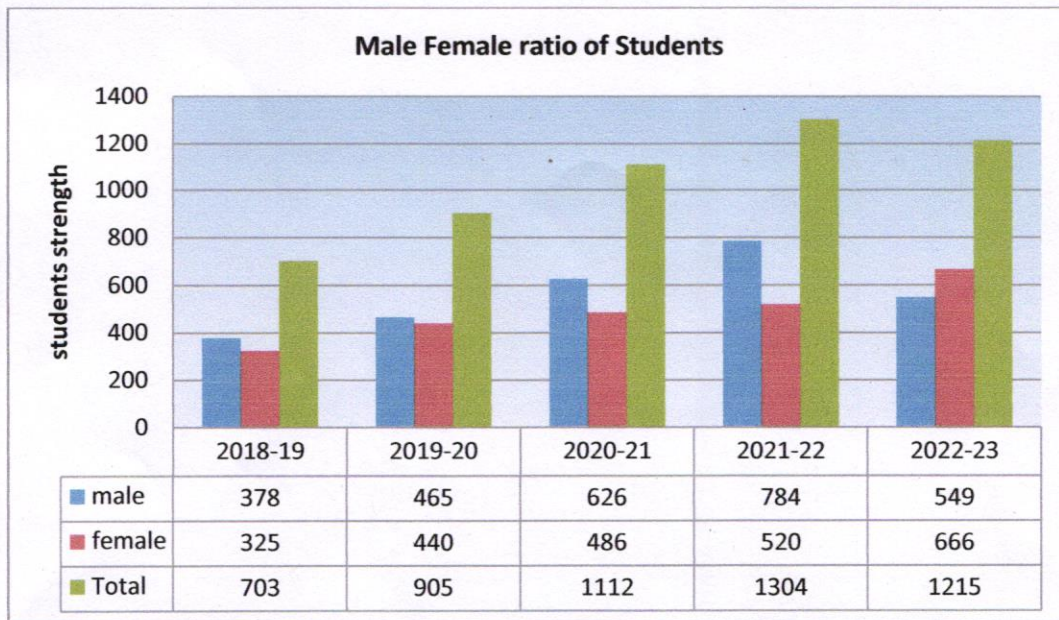


Women Cell:

- The Institute has an active Committee on Atrocities against Women as well as a Women Cell that works in close coordination to look into the concerns of the women staff and students. Gender sensitization and empowerment of female students are other primary issues dealt with by the committee.
- Training programs organised for generating awareness for self employment (Training on Beauty parlour courses) etc.



MALE FEMALE RATION OF STUDENTS



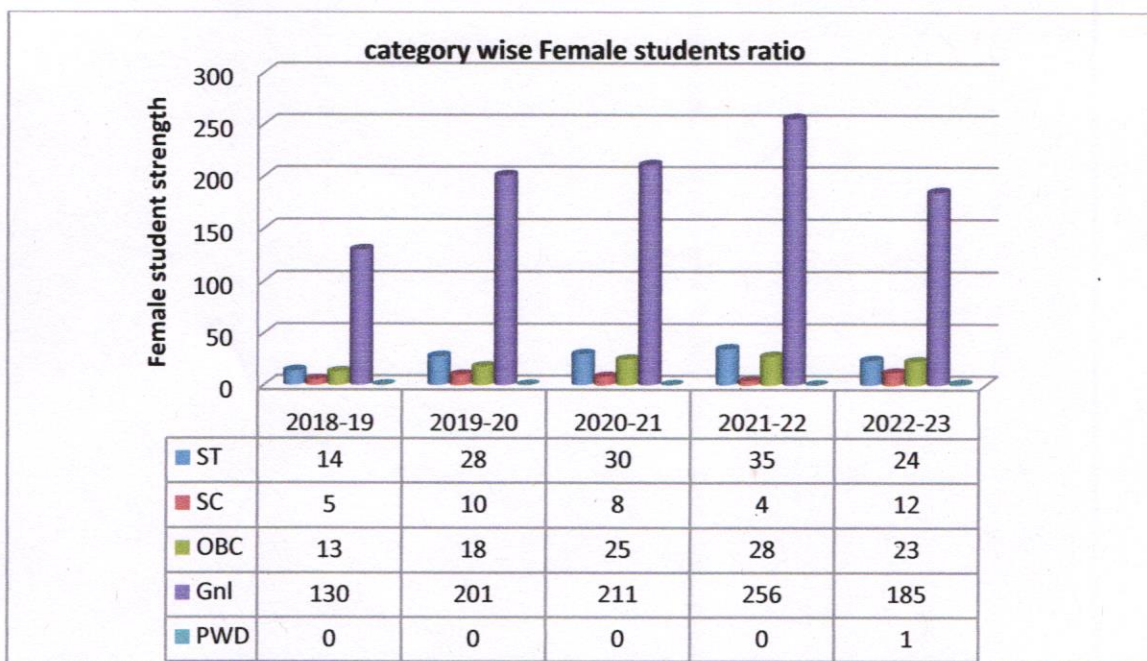
The table shows year wise gender classification of male and female strength of students and the total number of admissions to the college.

It appears that during the period 2019-2023 the percentage of gender classification concerning the male and female students is more or less the same. The bar graph and tabular form vividly give the idea that female students' strength is increased and not lagging behind when compared to male students. But female students outnumber the boys in 2022-23.

It appears that male female ratio of percentage in 2018-19 is 54:46, 51:49 in 2019-20, 56:44 in 2020-21, 60:40 in 2021-22 and 45:55 in 2022-23



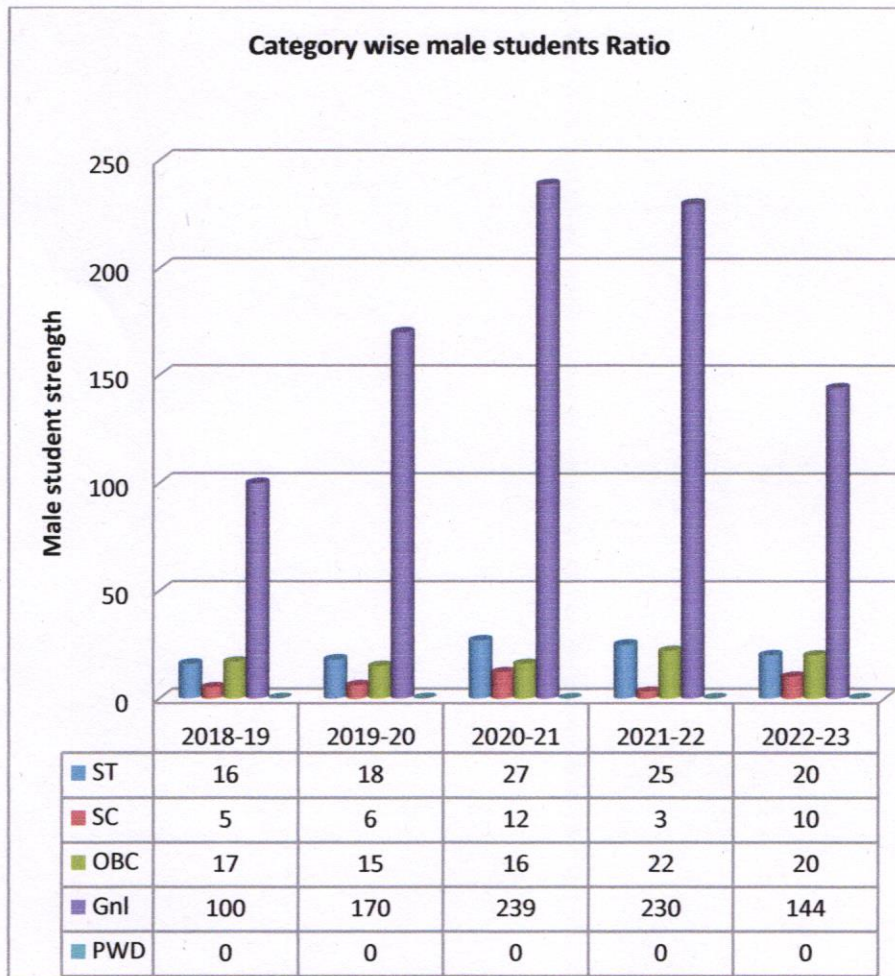
CATEGORY WISE FEMALE STRENGTH IN UNDERGRADUATE STUDIES



The table and graph shows vividly the strength of girls from various social categories in the academic year 2019-23, it appears that the enrolment of each random in nature. The ST Category increase steadily but there is slight deviation in 2022-23. Same characteristic is found in the case of SC and OBC. But except 2022-23 session no PWD candidate is recorded in the college.



**CATEGORY WISE MALE STRENGTH IN UNDERGRADUATE STUDIES DURING
2018-19 TO 22-23.**

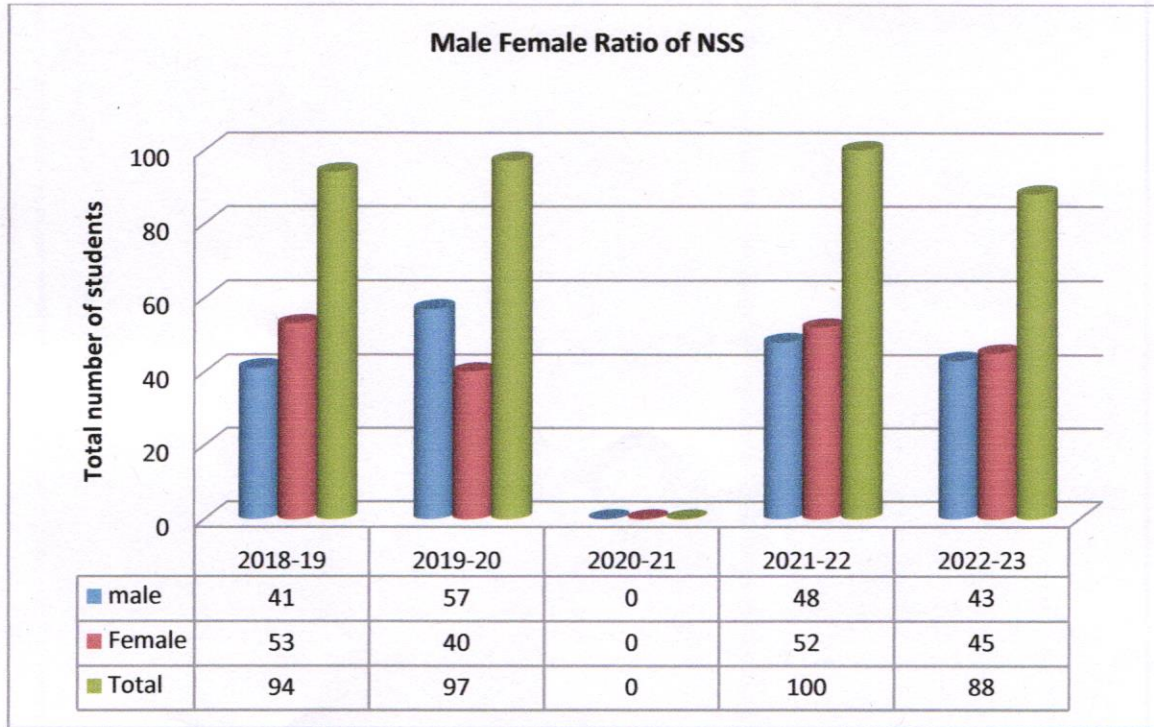


The table and graph shows the strength of male students from various social categories in the academic year 2019-23. The increase of the ST, SC and OBC category is random as in the case of female students. The same case is observed in case the General Category students. No PWD male candidate has been registered during the last five years.

It is seen that enrollment of female candidates are higher than the male counterpart during assessment period.



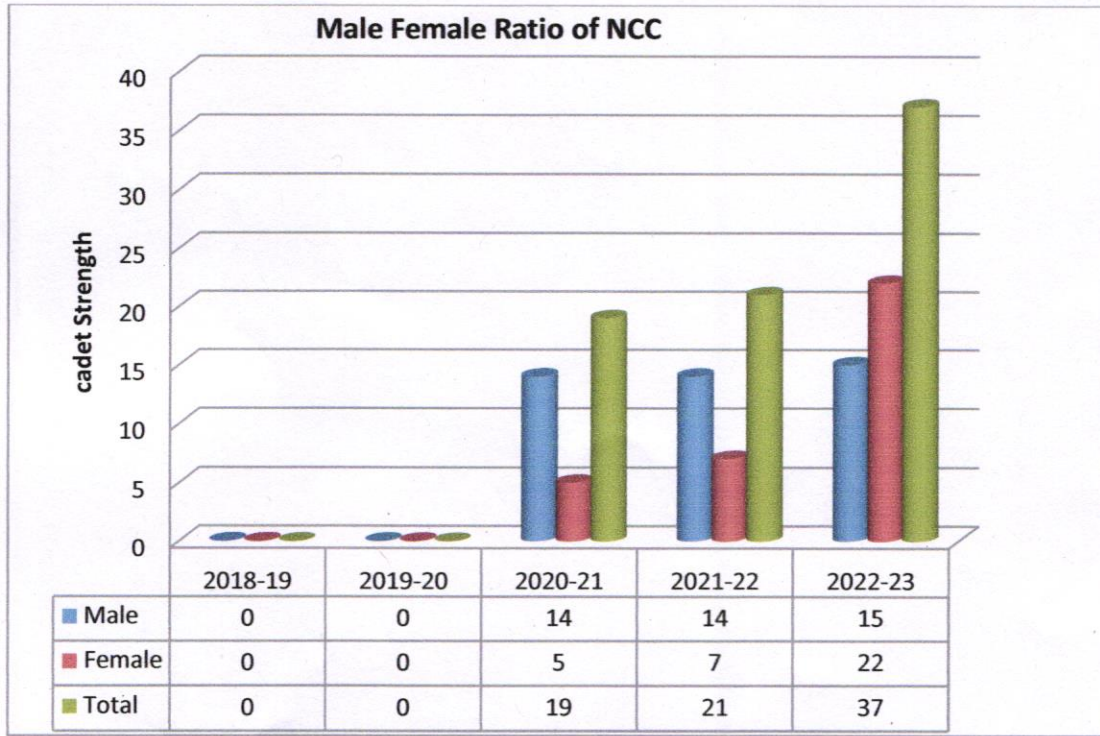
GENDER RATIO IN NSS



This data and graph shows the gender strength in NSS from 2019 to 2023. The graph shows that enrollment in NCC is almost same for the both gender. During the session 2018-19, 2021-22 and 2022-23 female member surpass the male counterpart.



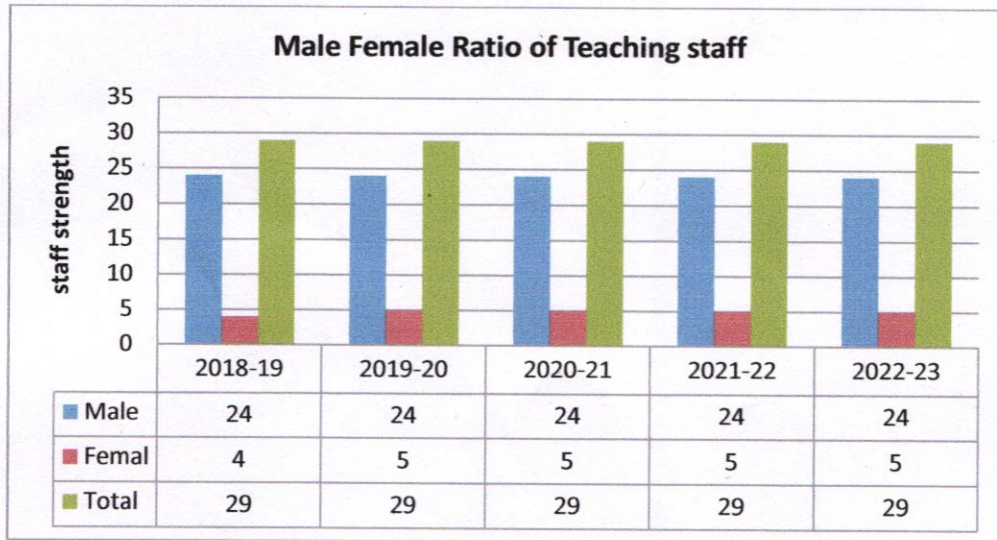
GENDER RATIO IN NCC



The NCC of the college was founded in June 5, 2020. Since then the college has been pursuing various programs under the scheme. The table vividly shows the male female ratio during the last three academic sessions. There is slight deviation in the ratio of male female. The ratio of percentage of male female during is 73.6:26.3 2020-21, 66.7: 33.3 in 2021-22 and 40.5:59.5 in 2022-23. The female enrollment increases significantly in 2022-23. The percentage of increase of female cadets is 7.02 in 2021-22 and 26.12 in 2022-23.



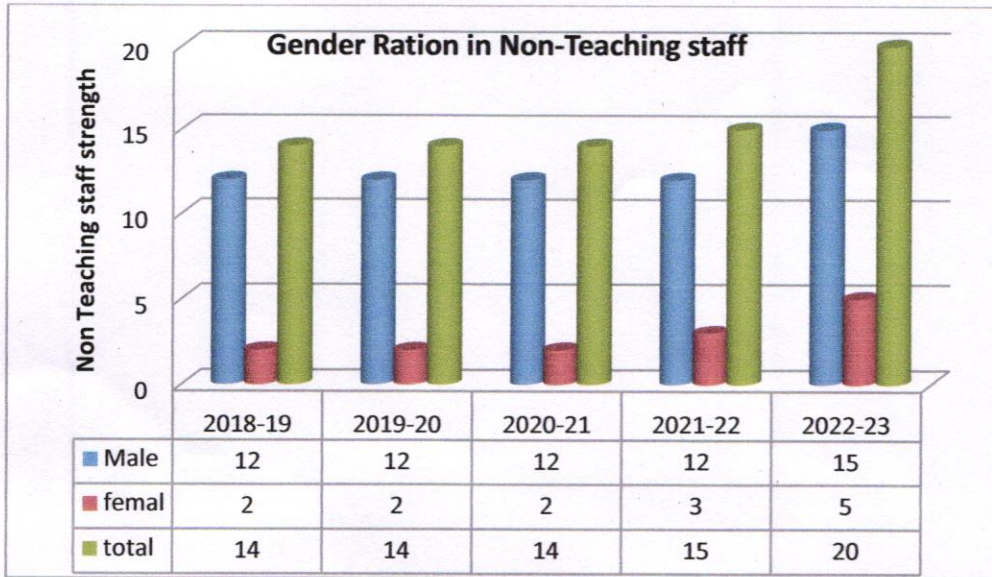
MALE FEMALE RATION OF TEACHING STAFF



The table vividly shows the male female ratio during the year 2018-19 to 2022-23. In this table it is clear that male teaching staff is much higher than female counterpart. The ratio of percentage male female is 82.7:16.5.

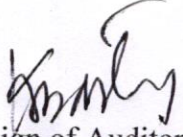


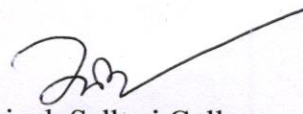
GENDER RATIO OF NON TEACHING STAFF



This table shows the gender ration non-teaching staff in the college. Male staff is much higher than the female counterpart. The first three session witness static graph. Only in last two years viz. during 2021-22 and 2022-23 there slight increase in the number of the female staff. The increase of female staff during 2021-22 is 5.62 percents and 5.0 percent in 2022-23.

Conclusion: It is observed that the College has both strengths and weaknesses. The institution has utilized the scope of its strength in order to facilitate the students, staff and other stakeholders to its resources. Weaknesses in the college are part of the system and can be overcome with gradual changes in value set up. The institution has not register any gender issue . the reason is the liberal outlook of the students community who hails mainly from the tribal backgrounds in the region. The peaceful and mutual co-existence of the students from all corners has definitely contributed towards making the college a gender sensitive institution. In each and every training program or awareness camp gender parity is the subject of discourse. With the strong will power and commitment to gender justice, the College would certainly make a mark even in the areas that need some improvements.


 Sign of Auditor
 Dr. Keshab Basumatary
 MA, LL.B, Ph.D
 Principal
 B.B. Kisan College, Jalah


 Principal, Salbari College
 Principal
 Salbari College, Salbari, Baksa