



# **SELF STUDY REPORT**

**FOR**

**1<sup>st</sup> CYCLE OF ACCREDITATION**

**SALBARI COLLEGE, SALBARI**

VILL. SALBARI, P.O. SALBARI, P.S. SALBARI, DIST. BAKSA, BTR  
781318

[www.salbaricollege.ac.in](http://www.salbaricollege.ac.in)

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**BANGALORE**

**June 2024**

# 1. EXECUTIVE SUMMARY

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## 1.1 INTRODUCTION

Salbari College was established on the 14th of November, 1983 by the conscious educationists and guardians of the locality with mere public donations amidst their poor socio-economic conditions prevailing at that time. They took the bold step of starting the first ever Higher Education Institute of the area for the benefit of the poor aspiring students of greater Salbari area. They named it “Salbari College” with a view of establishing the name of the area in the educational map of Assam through its contribution to the education field. The College opened undergraduate courses in 1986 and was affiliated to Gauhati University. It was then bifurcated into two separate entities viz. senior secondary school (then Junior College) and Degree College in 1997. In the same year, the one which retained the nomenclature ‘SALBARI COLLEGE’ was shifted to its own permanent campus. Since then, the college had been running undergraduate courses under Gauhati University till 2020-21 (final year batch 2022) and its affiliation has been shifted to Bodoland University from the same academic year.

It was registered under Section 2 (f) and 12(B) of UGC act, 1956 vide notification No. 8-371/2006(CP) and obtained Govt. concurrence and certified by ASHE ( All India Survey of Higher Education).

The beautiful campus of Salbari- College is spread over 38 Bighas and 17 lessas of land. The College has completed 4 decades since its inception and has developed computing facility, Internet connectivity, a dedicated power supply system and a relatively small but rich library housing a huge collection of books and journal etc.

The College was brought under the purview of provincialization in 2013 under the ‘The Assam Venture Educational Institution Provincialization (Provincialization of Services) Act. 2011 and 2012 as amended. The College is located at Salbari opposite to SDO(C) which is in the heart of Salbari Sub-Division in the District of Baksa (Erstwhile Barpeta) in Bodoland Territorial Council of Assam and at the feet of world famous heritage site Manas National Park.

### **Vision**

Salbari College was established with a view to uplift the educational scenario of the area by imparting higher education to the budding talents. The College was established with certain visions which are mentioned herewith.

1. To provide quality education to the students of the locality.
2. To empower the students with knowledge through value based education.
3. To upgrade the backward and rural students of adjacent villages.
4. To enhance the educational, social, economical, cultural, and political aspects of the area in particular and the state and the country in general.

5. To enable students to face new challenges thereby assist them in building their moral character to be the morally good human beings of the society.

### **Mission**

The primary objective of the College is to provide quality education through the scientific and innovative learning process.

The College aims to provide dynamic and creative academic environment to tap and nurture talent for the development of professional skill and all round personality and responsibility of the students.

It also aims to inculcate good moral values and a sense of nationalism, in keeping with the glorious heritage of the Institute in particular and of the area in general

## **1.2 Strength, Weakness, Opportunity and Challenges(SWOC)**

### **Institutional Strength**

The college is located along side the Indo-Bhutan border and adjacent to the World heritage site Manas National Park.

The institution has dedicated teaching and non-teaching staff. As the college is situated in a TSP area, the students hailing from different areas to the institution belongs mainly to the Scheduled Tribe.

The college has a automated and well stocked library. Besides, each department has its own departmental library.

The college has separate departmental establishment which has provided easy access to the student-teacher centric activity.

The college has broadband internet connectivity, Wi-Fi access for students and staff, LCD projector, Gymnasium, auditorium, Girls' Hostel, playground, smart class room, plastic free eco friendly campus, drinking water facility, cycle stand, indoor stadium, Dr. BR Ambedkar Guest house within college campus

The college implements all university curriculums effectively and dedicates for a good outcome of the every performance performed by the students looking forward to the progression of higher studies.

The college also organizes departmental seminars/workshops, various awareness campaign.

India Movement(August 2019), 400th birth anniversary of Bir Lachit (November 2022), President's colour award ( 2022) etc.

The institution has adopted one village namely Gyatigaon, a fringe village of Manas National Park as a clean village. A MoU has also been signed with NGO Manas Ever welfare Society (MEWS) in order to augment the cleanliness activity in the village.

The students of the college are encouraged in publishing their creative thoughts in the annual college magazine (Salbarian) as well as in the departmental wall magazine and college wall magazine (Padumshree). Besides the college publishes departmental wall magazine.

The College maintains a good cooperation harmonious relationship with the society and provides service in its own capacity.

The teachers are also involved in the social service and other programs those are meant for the progression of the society.

A good teacher-student relationship is maintained in the College.

Up to the mark performance by the students in the academic as well as in the extra curricular activities.

The institution has a computer laboratory with 10 nos of computers with Wi-Fi connectivity.

### **Institutional Weakness**

The main disadvantage of the college is that it has no freedom in formulating a curriculum of its own, because curriculum is fully designed by the affiliating university and the college has no choice in this matter. The weaknesses of the college may be underlined as following-

The College is located in a remote area.

Financial limitation.

The area belongs is TSP.

Guardians of the locality are mainly cultivators and not conscious enough.

The institution can strive to eliminate the infrastructural limitations with the grants received from govt. of Assam and BTR.

### **Institutional Opportunity**

The institution is capable of providing ample opportunities to the students.

The infrastructure of the college is up to date which is adjacent to the Sub-Divisional Civil Administrative establishment and local Police Station

Geographical location of the college is easily accessible to the stakeholders of the college due to its landmark

The college is located near the Manas National Park and it is only 8 K.M away from main tourist gate.

The College is situated in a peaceful location and campus is herbal and green.

Faculty exchange programme with nearby educational institution for curricular and allied enrichment of students and teachers.

College has a functional effective E-governance system and provide Wi-Fi to the students.

To create faith and confidence among the stakeholders and society regarding the positive changes in the college and curriculum.

To streamline and strengthen various exchange program through MoU and collaborations.

The institution promotes more society-oriented outreach programmes

Motivate participation of students in State and National level sporting and cultural events.

Certificate and add on course are provided with a view to enhance the skill of the students in order to cope them with the challenging world.

### **Institutional Challenge**

The teachers remain under pressure in course completion because regular classes are always hampered by the additional assignment of govt. duties like election duty, supervising officer in HSLC exam, external evaluator in gunatsov, survey etc.

Minimizing the rate of drop out students is a great challenge for our college. Economy, defense service, marriage are some of the causes of drop out in the college.

A great challenge is involvement of guardians and parents and alumni of the college in different activities. Most of the guardians are illiterate and indifferent to the problems their siblings facing in their day to day life.

## **1.3 CRITERIA WISE SUMMARY**

### **Curricular Aspects**

Salbari College was previously affiliated to the Gauhati University. But from academic session 2020-21 the college has been affiliated to Bodoland University as per the order of the Govt. of Assam. The Gauhati University affiliation got terminated with the end of sixth semester exam of in 2022.

The curriculum is generally prepared by the affiliating university. The college offers undergraduate courses both Honours and Regular in choice based credit system (CBCS) in humanity departments' viz. English, Assamese, Bodo, Philosophy, Political Science, Economics, Education and history in arts stream. The college offers honours course in all departments. The college has also been started UG courses in Science stream in Botany, Chemistry, Mathematics, Physics and Zoology from the academic session 2023-24 under FYUG of NEP 2020.

The affiliating university provides the college entire syllabus, examination schedule, question papers, holiday list etc.

Student community mainly belongs to the scheduled Tribe community. The college offers ample opportunity to the ST/SC students.

The institution encourages the faculty members to go for research, to attend RC/OP, to participate national and international seminar, workshop, FDP etc.

For effective deliberation of curriculum in the class room, teaching staff prepares own lesson plans for both honours and regular courses which includes teaching hour, topic to be taught and other co-curricular tasks to be conducted during the academic session and progress is regularly monitored by the head of the department.

On the basis of the theoretical knowledge, the students do field surveys, socio-economic surveys etc for project work. At end of the every academic session, course completion overviews and review of examination result are done by the authority in the IQAC meeting.

The college encourages the faculty members to innovative learning process through seminars, symposiums etc.

### **Teaching-learning and Evaluation**

The College website as well as the prospectus provides all relevant information regarding admission, institutional facilities, rules and regulations etc. The admission into the college is made on the basis of merit in the previous examination of the students. Sports talents hailing from our locality are given special concession in the admission. Students belonging to the ST, SC, OBC etc are eligible for availing various opportunities as per the rules and directives of govt. of Assam and University. Students belonging to the economically weaker section and BPL category are given free ships and other concessions.

The faculty members adopt innovative approaches to teaching and learning process by introducing internet, LCD projector, field work, socio-economic surveys etc. Students are provided with academic, personal and psycho-social support and career guidance services by the faculty members and as well as by the various cells in the college. The college has collection of text books, reference books, journals, news paper etc which are collected through funding of the authority. Syllabus, question papers of undergraduate examinations etc. are kept in the library. The departmental establishments have their own libraries. Students counseling and career guidance cell helps students to cope with the demands of competitive examinations. Over all environment of teaching learning in college is good which attracts the learners to seek admission in the college.

The College monitors the quality of teaching learning through IQAC and other concerned cells through collection of the feedback from the students and other stake holders. The college offers “Best Graduate” award to highest percentage securing student in the final examination which is funded by Dr. Kamal Bodosha.

### **Research, Innovations and Extension**

The research and publication cell of the institution encourages the faculty members to promote the research works. In campus facility for augmenting research work is not satisfactory. Internet breakdown etc also hampers daily activities of the researchers. Some of our teachers have engaged themselves in the minor

research project. The faculty members also publish their research work in the journals. Five numbers of our faculty has been awarded Ph D degree from different university of India. The faculty members of the College participates in national, international seminars etc and publish their papers in the proceedings of the relevant seminars. The faculty members also publishes their articles in books, do translations etc. the college authority provides the faculty members the facility of computing, printing, Photostatting etc.

The college undertook different types of extension activities like community development, social work, health awareness, Health camp, environmental awareness program, etc. The College has adopted Gyatigaon, a fringe village of Manas National Park, as a clean village. The NSS unit organizes programs like cleanliness drive, plantation program and other social work. The women study cell organizes awareness programs to address the gender related issues like sexual harassment, responsibility of women in the society etc.

### **Infrastructure and Learning Resources**

The total area of the college is 23.87 acre. The college campus i.e. total constructed area is spread around 11.89 acre. One part of the remaining portion is used as the college playground measuring 8.43 acre and rest of the land has the establishment of Salbari Senior Secondary School. The college authority has been trying to provide sufficient class rooms and students facilities. The college has got a newly built library building equipped with automated system. The library has a collection of 15,263 texts books, 6865 reference books and 17 books with complete accession and numbering system.

For uninterrupted power supply the college has installed 25 KV DG. Besides, the college has a solar power project of 40 KV which is presently lying inactive.. The college has also installed standalone solar lamps at the strategic points of college campus. The College auditorium is equipped with projector. There are two digital class rooms in the college and two smart class rooms.

### **Student Support and Progression**

The main tool of the support is prospectus of the college. It is updated annually. All information viz. college admission, fee structure, library facilities, students union, NCC, NSS, rules and regulation, courses offered, financial support and other relevant information are contained in the prospectus. The college publishes annual magazine known as "SALBARIAN" offering the students community to express their inherent talents. It is also the store house of achievement of the college from the different angle viz. games & Sports, culture, literature.

Reserved categories viz. ST, SC, and OBC students are eligible for Govt. of India Scholarships. The college also provides free admission to the economically weaker section, sports persons and students showing excellence in their student life.

The college provides special care to the students in the field of games and sports. The college has earned hattrick in girls Kabaddi under Gauhati University.

The college organises career counselling program, health camp, recruitment counselling in defence forces, sports related training especially football, volleyball etc.

The institution collects feedback from the outgoing students. The information collected from the students is used for the improvement of the teaching-learning process and the infrastructure development.

The college has an elected Students Union Body.

Salbari College Alumni Association keeps records of the alumnae of the College keeps contact with them.

### **Governance, Leadership and Management**

The Governing Body of the college is the highest decision making body in the college with the principal as its secretary. The principal plays leading role in the management and governance of the institution. The college has an effective internal management system under the leadership of the Principal. The plans and the policies of the college are decided by the GB of the college and principal of the college monitor the implementation of the various strategies through the various cells constituted by the GB of the college all the stake holders viz. students, teachers, alumni association, local bodies, local guardians, govt and semi govt institution etc. The development of the institution is manifested in the class room extension, providing additional facilities, Wi-Fi facilities, inclusion of new faculties, and other relevant infrastructural components.

### **Institutional Values and Best Practices**

The institution organizes gender equity promotion programme. Women cell organizes programs on gender sanitization programmes like awareness campaign, women day programmes etc. Green Audit Committee looks after the matter of promoting environment friendly ecosystem in the college. The institution organizes campaign on effect on waste material, energy conservation, wildlife conservation etc.

The institution has adopted one villages namely Gyatigaon as a clean and green village. In this village the institution organizes educational awareness program, brainstorming program and cleanliness drive, cultural programs, Yoga, community walk, literary programs etc. The institution has also installed numbers of dustbin in the village.



## 2. PROFILE

### 2.1 BASIC INFORMATION

Name and Address of the College	
Name	SALBARI COLLEGE, SALBARI
Address	Vill. Salbari, P.O. Salbari, P.S. Salbari, Dist. Baksa, BTR
City	SALBARI
State	Assam
Pin	781318
Website	<a href="http://www.salbaricollege.ac.in">www.salbaricollege.ac.in</a>

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	JAGAT CH. BASUMATARY	03666-263051	7002087364	-	salbaricollege@gmail.com
IQAC / CIQA coordinator	DULEN BASUMATARY	03666-263052	9435001247	-	dulenbasumatary@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minority institution	No

Establishment Details	

State	University name	Document
Assam	Bodoland University	<a href="#">View Document</a>
Assam	Gauhati University	<a href="#">View Document</a>

Details of UGC recognition		
Under Section	Date	View Document
2f of UGC	07-05-2007	<a href="#">View Document</a>
12B of UGC	20-11-2009	<a href="#">View Document</a>

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)				
Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions	
Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus				
Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Vill. Salbari, P.O. Salbari, P.S. Salbari, Dist. Baksa, BTR	Rural	9.26	37520

## 2.2 ACADEMIC INFORMATION

<b>Details of Programmes Offered by the College (Give Data for Current Academic year)</b>						
<b>Programme Level</b>	<b>Name of Programme/Course</b>	<b>Duration in Months</b>	<b>Entry Qualification</b>	<b>Medium of Instruction</b>	<b>Sanctioned Strength</b>	<b>No.of Students Admitted</b>
UG	BA,Assamese,Hons	36	HS	Assamese	29	29
UG	BA,Bodo,Hons	36	HS	Bodo	112	112
UG	BA,Economics,Hons	36	HS	English + Assamese	38	38
UG	BA,Education,Hons	36	HS	English + Assamese	66	66
UG	BA,English,Hons	36	HS	English + Assamese	10	10
UG	BA,History,Hons	36	HS	English + Assamese	24	24
UG	BA,Philosophy,Hons	36	HS	English + Assamese	30	30
UG	BA,Political Science,Hons	36	HS	English + Assamese	61	61
UG	BSc,Botany,General	36	HSc	English + Assamese	40	0
UG	BSc,Chemistry,General	36	HSc	English + Assamese	40	0
UG	BSc,Mathematics,General	36	HSc	English + Assamese	40	0
UG	BSc,Physics,General	36	HSc	English + Assamese	40	0
UG	BSc,Zoology,General	36	HSc	English + Assamese	50	0

### **Position Details of Faculty & Staff in the College**

<b>Teaching Faculty</b>												
	<b>Professor</b>				<b>Associate Professor</b>				<b>Assistant Professor</b>			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				24			
Recruited	0	0	0	0	0	0	0	0	19	5	0	24
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				5			
Recruited	0	0	0	0	0	0	0	0	5	0	0	5
Yet to Recruit	0				0				0			

<b>Non-Teaching Staff</b>						
	<b>Male</b>		<b>Female</b>		<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government						15
Recruited	11		3		0	14
Yet to Recruit						1
Sanctioned by the Management/Society or Other Authorized Bodies						0
Recruited	0		0		0	0
Yet to Recruit						0

<b>Technical Staff</b>				
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Total</b>
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

**Qualification Details of the Teaching Staff**

<b>Permanent Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	<b>Male</b>	<b>Female</b>	<b>Others</b>	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	8	0	0	8
M.Phil.	0	0	0	0	0	0	24	1	0	25
PG	0	0	0	0	0	0	24	5	0	29
UG	0	0	0	0	0	0	0	0	0	0

<b>Temporary Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Part Time Teachers</b>										
<b>Highest Qualification</b>	<b>Professor</b>			<b>Associate Professor</b>			<b>Assistant Professor</b>			<b>Total</b>
	Male	Female	Others	Male	Female	Others	Male	Female	Others	
D.sc/D.Litt/LLD/DM/MCH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

<b>Details of Visting/Guest Faculties</b>					
<b>Number of Visiting/Guest Faculty engaged with the college?</b>	<b>Male</b>		<b>Female</b>		<b>Total</b>
	0	0	0	0	0

**Provide the Following Details of Students Enrolled in the College During the Current Academic Year**

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	204	0	0	0	204
	Female	235	0	0	0	235
	Others	0	0	0	0	0

**Provide the Following Details of Students admitted to the College During the last four Academic Years**

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	14	4	9	6
	Female	8	3	11	10
	Others	0	0	0	0
ST	Male	155	264	202	197
	Female	169	219	229	184
	Others	0	0	0	0
OBC	Male	15	25	22	18
	Female	28	25	19	15
	Others	0	0	0	0
General	Male	20	28	31	21
	Female	30	35	45	15
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		439	603	568	466

**Institutional preparedness for NEP**

1. Multidisciplinary/interdisciplinary:	The aim of the Salbari College is to bring all round development of the students viz. in the field of intellectual, aesthetic, social, physical, emotional, moral in an integrated manner. The college is
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	<p>preparing to include multi-disciplinary subjects as per the NEP. The Government of Assam has already accorded science stream in the college from the academic session 2023-24. Keeping in view of the need of the hour, the institution has been planning of introducing short term, add on as well as certificate courses whichever is possible. The aim is to make the learner equipped with the latest skill based education so that they don't need to be relied on the hope of getting Govt. job but instead of that they embark self-employment. As the college is going to have multi-disciplinary nature in matters of subjects, it will identify the learning out come and take action accordingly. The institution will organize programs like seminar, workshop etc. for the students by resource person to integrate humanities and science. The institution also will try to integrate community participation in the holistic development of the student community and will adopt innovate measures for ensuring participation of guardians, students, GB members and other stakeholders. The institution aims to offer flexible and innovative curricula that include credit based courses and project in the area of community engagement and service, overall value based education like Yoga Day celebration, Human Rights Day celebration, May Day celebration, International Women Day etc.</p>
2. Academic bank of credits (ABC):	<p>The college has not implemented Academic Bank Credit. For implementation of the ABC the college has to wait for the green signal of the academic council.</p>
3. Skill development:	<p>The vision of the college is to offer a holistic value based quality education, therefore, the institution takes initiatives to inculcate positive attitude among the students. The institution organizes programs on the important days of the calendar of the year such as world environment Day, Human Right day, International women Day etc. The institution aims to organize vocational training programs such as handicraft, traditional handloom, tourism and other field deem fits for the all round development of our learners. For making our students employable the college has already introduced add on courses. The college has aimed to introduce more such courses as the make our learner cope with the challenges of the time.</p>



<p>4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):</p>	<p>The institution has been implementing the Indian languages as MIL and Elective subjects as chosen by the students in the Bodo and Assamese. The area where the institutions locates is a TSP area and people belong to the different caste and creed viz. Assamese, Bodo, Rabha, Nepali, Madahi, Rajbongsi, Bengali, Muslim etc. This multilingual characteristic would definitely facilitate the institution for adopting barrier breaking language learning policy which would integrate the culture and cohesion of ideas among the students. The institution organizes different cultural programs and allows varied cultural entity to showcase their culture as per the academic calendar. The speaking habit of different vernacular languages in the campus has been facilitating language learning capability of the students among themselves as well as understanding the cultural traits of different communities. The institution aims to introduce online courses on learning of Indian languages particularly on Assamese and Boro.</p>
<p>5. Focus on Outcome based education (OBE):</p>	<p>The institution is on the opinion that the pursuit of knowledge is a lifelong process. Inculcating a positive attitude among the learner is the top most priority of the institution. Therefore, the institution lays emphasis on the articulated ideas and need of the students. The institution lays emphasis on building good citizen through various counseling, departmental seminar, Swachh Bharat Programs entrepreneurship training.</p>
<p>6. Distance education/online education:</p>	<p>The institution has been imparting Distance mode of education in UG and PG courses which has been running under Krishna Kanta Handique State Open University (KKHSOU). MOOCS classes are done online designed by the university. The institution has been planning to open more such courses mainly on vocational courses in near future.</p>

### Institutional Initiatives for Electoral Literacy

<p>1. Whether Electoral Literacy Club (ELC) has been set up in the College?</p>	<p>ELCs has been active in the college in 2021. Before that since 2013 the electoral matters had been looked after by the Election Commission of the college which was set up to look after the matter of the Students body election known as Salbari College</p>
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	<p>Students union. The college has a given the college Students body a constitution upon which the election to the Students Body is guided. The college election commission was involved in the in campus electoral activity such as holding students body election, filling nominations, monitoring election campaigns, encouraging students in participation of college election etc. But when ELCs was formed in the college, it followed the ECI rules and regulations and resorted to the activities relating to the voters right, awareness, ensuring participation in the electoral process of the country.</p>
<p>2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?</p>	<p>ELCs are functional in the college. The co-ordinator and co-ordinating faculty members are fully representative in nature. They are engage in awareness camp, voluntary contribution by the students in electoral process-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged section of society etc.</p>
<p>3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.</p>	<p>The Electoral Literacy Clubs serve as a platform designed to engage college students, as well as individuals in villages, through captivating activities and hands-on experiences to raise awareness about their electoral rights. Constituted at the behest of the Election Commission of India (ECI), these clubs are established in all educational institutions with the objective of promoting awareness and ensuring the active participation of youth and future voters, who constitute the pillars of Indian democracy. ELC helps the District / Sub-divisional administration in the campaign of the electorate literacy in the college and outside the college. The youths of the area are indifferent to the electoral process and not aware about the registration and its process. In such situation the ELC perform the awareness campaign.</p>
<p>4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.</p>	<p>ELC organises awareness in order to sensitise the spirit of democracy among the students of the campus. • My vote my right. • “Mera Vote Desh Ke Liye • Making Elections Inclusive, Accessible and Participative • Nothing Like Voting, I Vote for Sure</p>
<p>5. Extent of students above 18 years who are yet to be</p>	<p>Generally, the students belonging to the even</p>

enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.

semesters in the college belong to the years 18+ category. The ELCs encourages the students belonging to the year 18+ category for the registering themselves through offline and online mode in the college. NVSP portal link is provided to the eligible students for registration. Voting for better democracy is right of every citizen and thus become the part of the better democracy of India in the world. For obtaining desired voters registration the ELC organise awareness campaign and content competition. More than 40 numbers of voters registration forms were distributed offline among the students.

## Extended Profile

---

### 1 Students

#### 1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
439	603	568	466	300

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

### 2 Teachers

#### 2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 29

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>
Institutional data in prescribed format	<a href="#">View Document</a>

#### 2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	28	28	28	28

### 3 Institution

#### 3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
111.74	46.29	73.59	134.79	149.13

File Description	Document
Upload Supporting Document	<a href="#">View Document</a>

## 4. Quality Indicator Framework(QIF)

### Criterion 1 - Curricular Aspects

#### 1.1 Curricular Planning and Implementation

##### 1.1.1

**The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment**

**Response:**

As per the Bodoland University regulation, Salbari College introduced CBCS system in UG programs. The college has aimed for the effective implementation and delivery of course curriculum through Outcome based education (OBE) system for making students socially committed, innovative, employable and research oriented.

**Planning process and delivery of curriculum:**

- The college prepares Academic calendar for every year. Academic calendar is incorporated in the college prospectus and it also gets published in the college website.
- The principal of the college and IQAC monitors the improvement of the quality at regular intervals and hold meeting as per necessary.
- The college maintains a well planned timetable prepared under the guidance of IQAC for an effective delivery of the course content and it is made available in the college website.
- Every departments of the college prepares Teaching plan for every academic year.
- The College arranges tutorial classes, extra classes, workshops for quality improvement.
- Students are counseled regarding the reference books, rules and regulation under the semester and NEP system through induction program and book exhibition in the library.
- Result analyses are done by each of the departments and reports are taken by IQAC.
- The college follows the academic calendar of the affiliating university but for add on/ certificate courses the college has entered into a MOU/ with ICT Academy (An initiative of Govt. of India) as approved by the GB of the college.

**Implementation process of curriculum:**

- After the commencement of every new academic session, the institution conducts induction program in order to introduce the course content and curriculum.
- Bridge courses are arranged for the providing tutorial classes in the academic calendar
- Faculty member resort to LMS, prepare PPT, use Google class room and also uses conventional TLM in the class room.

- Each department organizes field study and educational trips, industry visit, Meet with academic experts etc.
- IQAC regularly monitors departmental activities and feedback from the students, stakeholders etc.
- Analyses of the results of the each department are performed.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 1.2 Academic Flexibility

### 1.2.1

**Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)**

**Response:** 37

File Description	Document
List of students and the attendance sheet for the above mentioned programs	<a href="#">View Document</a>
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Evidence of course completion, like course completion certificate etc. Apart from the above:	<a href="#">View Document</a>

### 1.2.2

***Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years***

**Response:** 10.82

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
59	38	35	51	74

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 1.3 Curriculum Enrichment

#### 1.3.1

*Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum*

**Response:**

The institution integrates to the crosscutting issues relevant to professional Ethics, Gender, Human Values, Environment and sustainability into the curriculum of affiliating University of Gauhati University and Bodoland University. The institution is always sensible towards the professional ethics, gender, human values, environment etc.

File Description	Document
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

#### 1.3.2

**Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)**

**Response:** 31.44

**1.3.2.1 Number of students undertaking project work/field work / internships**

Response: 138

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## 1.4 Feedback System

### 1.4.1

*Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website*

**Response:** A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	<a href="#">View Document</a>
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	<a href="#">View Document</a>
Action taken report on the feedback analysis	<a href="#">View Document</a>

## Criterion 2 - Teaching-learning and Evaluation

### 2.1 Student Enrollment and Profile

#### 2.1.1

##### Enrolment percentage

**Response:** 100

##### 2.1.1.1 Number of seats filled year wise during last five years (Only first year admissions to be considered)

2022-23	2021-22	2020-21	2019-20	2018-19
439	603	568	466	300

##### 2.1.1.2 Number of sanctioned seats year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
439	603	568	466	300

#### File Description

#### Document

Institutional data in the prescribed format

[View Document](#)

Final admission list as published by the HEI and endorsed by the competent authority

[View Document](#)

Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.

[View Document](#)

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

#### 2.1.2

*Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years*

**Response:** 69.26

##### 2.1.2.1 Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)

2022-23	2021-22	2020-21	2019-20	2018-19
264	248	203	112	160

### 2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
285	285	285	285	285

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	<a href="#">View Document</a>
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule ( Translated copy in English to be provided as applicable)	<a href="#">View Document</a>

## 2.2 Student Teacher Ratio

### 2.2.1

**Student – Full time Teacher Ratio  
(Data for the latest completed academic year)**

**Response:** 15.14

## 2.3 Teaching- Learning Process

### 2.3.1

**Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process**

**Response:**

The institution has been continuously in a process of developing innovative learning methodologies in order to enhance the learning abilities of students. Therefore, apart from the lecture method the college adopts other teaching methods involving experimental learning, participative learning and problem solving methodologies.

**Experimental Learning:** Experiential learning is the process of learning through experience or learning through reflection on doing is one the major method that college has adopted.

- Motivation on data collection on different issues is made.
- Industrial surveys and visits are organized.
- Organization related events are held as per the academic calendar
- Academic programs are organized
- Preparation of PPT, Videos, LMS./Google class room
- Guest Lecturers are invited
- Students are given research oriented projects such as data collection, industry visit, surveys
- Student of the year award

**Participative Learning:** *Participate Learning* is a process of learning that connects teachers and students through comprehensive programs to develop specialized skill among the students.

- Debates, literary, cultural competitions are arranged.
- Seminars with paper presentation are arranged
- Brainstorming like quiz, MCQ
- Participation in games
- Interaction with Alumni
- Role Play
- Case studies
- Audio-video recording

**Problem Solving:** Problem solving is the act of defining a problem; determining the cause of the problem and selecting alternative for solving the problems. The college adopts class tests, open book test, GK tests, online tests, quiz competitions, MCQ test are for imbining problem solving capacity among the students.

- Before the commencement of the academic year teaching plans are prepared and PPTs are used.
- Add on courses/certificate courses are organized for developing the special skill.
- Home assignment
- Communication skill Development
- Daily lecture and subject wise students' attendance is recorded. Name of the poor students are recorded on the notice board.
- Writing skill development programs.
- To work effectively in a multicultural, multilingual and multi-disciplinary approach.
- Learning beyond classroom.

#### **ICT Tools:**

- Projects, desktops, Laptops, Printers, Xerox, Smart board, Google meet, Google class room, Website, online classes, lecture capture system.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## 2.4 Teacher Profile and Quality

### 2.4.1

**Percentage of full-time teachers against sanctioned posts during the last five years**

**Response:** 100

#### 2.4.1.1 Number of sanctioned posts year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
29	28	28	28	28

<b>File Description</b>	<b>Document</b>
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 2.4.2

***Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)***

**Response:** 67.38

#### 2.4.2.1 Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	19	19	19	19

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	<a href="#">View Document</a>
Institution data in the prescribed format	<a href="#">View Document</a>

## 2.5 Evaluation Process and Reforms

### 2.5.1

**Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient**

**Response:**

The College is affiliated to the Bodoland University and therefore follows the rules and regulations of the University in respect of examination and other relevant matters.

- The college has a transparent mechanism both in University and internal examination. All possible procedures are adopted in order to maintain the quality of assessment.
- The evaluation system is basically framed by the University through the syllabus covering 80% of the marks for each of the papers except AECC and SEC which contain 50 marks. On the other hand, the remaining 20% is at the disposal of the college. The 20% of the marks is accrued from the sessional Examinations conducted by the college exam board.
- The answer scripts of the sessional examinations are preserved for future reference. Each department monitors the percentage of the students and displayed at departmental notice board. For running the examinations at the university and College level, the college constitutes examination committees which are entrusted with maintaining the transparency of the examinations.

**Evaluation Mechanism of the Exams may be highlighted as follows:**

- Our college has two tier mechanisms of grievance Redressal in respect of providing transparency to the students. Generally the college follows the University rules and procedure in evaluation process.
- The college in its first stage the grievances of the students are redressed at departmental level in the college in case of home assignment and internal assessment. But university examination related grievances have prescribed rule which is followed by the college.

**Institutional Level:**

- After the completion of the sessional examination each department examine the answer script are shown to the students.
- Sessional Exams are held on the chapters taught during prescribed period of time.
- Marks of the sessional exams are given to the students or displayed on the notice board. Students are free to raise question on the marks they have obtained and revaluation is done without delay.
- Home assignments are given to the students of prescribed departments.
- Attendance of the student is strictly maintained
- Tutorial classes are held for the poor learner students.

#### University Level:

- The students have the access to redress their grievances at the University level. In doing so students are needed to apply to the controller of examinations of the University by paying prescribed fee through the principal of the college. For the purpose, the college supplies documents (if needed) to the university.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 2.6 Student Performance and Learning Outcomes

### 2.6.1

*Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website*

#### Response:

Till 2022-23 the college had been imparting higher education in arts stream in Assamese, Bodo, English, Economics, History, Political Science and Philosophy. courses/certificate courses offered by the institution. As the college is an affiliating institute, it has to follow the prescribed modules of the affiliating university i.e. Bodoland University. The learning outcome of the institution depends on the prescribed module of the university.

In 2019 CBCS system was introduced by the university and the since then college also started its outcome based education (OBE)

Both the programme outcome and course outcomes are course oriented. Pos and the Cos manifests what the students have expected from the each of the course offered by the University.

#### Program Out Comes:

The courses designed by the University have specific targets for each subject. In doing so each course identifies specific skills to be incorporated in each course. The main aim of the specific course is to provide ample knowledge and skill to sustain an individual in the society as a real human being that can

well appreciate the social value.

### **Course Outcome:**

#### **Assamese:**

After the successful completion of course in Assamese the students become adept in writing and use of language. Their standard of language become higher, they acquainted with the development of Assamese literature and language, they become adept in phonetics, grammatical construction, writing summary, abstract folk literature, culture, religious traditions, socio economic conditions get. They also get a hold on research aptitude and methodology.

#### **Bodo**

- After course completion in Bodo, the students get a hold in Bodo language and literature, its history of development, construction of language, writing summary, abstract review of literature, research aptitude, and communication and grow zeal in developing their language.

#### **English**

- After completion of course in English they earn proficiency in English language. They get a hold in writing skills viz. business and academic writing, refinement in grammatical errors, writing abstract, review, summary other academic matters, they get acquainted with history English literature, skill in communication, reading, writing, listening and speaking. They get a hold on the history of development of English literature, transition of culture, religious facts etc. They also get a hold on various literary theories and practical application of this theories, they also get a grip in phonetics, research aptitude etc.

#### **Economics:**

- Completion of course in Economics the students get a grip in economic diasporas, broad knowledge on micro and macro economics, inflation, society and economy, market behaviour, supply and demand, consumption, consumer rights, production and distribution, property rights, cost and profit, transition of economic thoughts.

#### **Education:**

- After the completion of course in Education students get a grip in the history of development of education, psychology, educational policies, pedagogy, period of adolescence, adulthood etc.



File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 2.6.2

*Attainment of POs and COs are evaluated.*

**Explain with evidence in a maximum of 500 words**

**Response:**

The institution evaluates the attainment of POs and COs through the various procedures:

- Our college provides under graduate and Certificate courses. After end of the courses students are provided course completion certificate on the basis of score provided the University (CGPA) and thereby encouraging them for the progression of higher education.
- Students attain employability skills through education provided in the institution.
- Formative advancement of the students is measured through the examination process such as internal exams/ projects.
- The students of the institution are encouraged to participate in the seminars, workshop, awareness program, field visit.
- Each department perform result analyses after the announcement of sessional exams/University result.
- The college collects feedback from the students.
- Speech programs are organised to judge the communication skills of the students.
- Humanities education is designed to learn values. The courses are designed on gender, social set up, economic disparity etc. which helps them appreciate the problems of the human society. It equips them to think critically about the issues of contemporary society.
- The students are focused with the contemporary developments and critical understanding of the phenomena around the society.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**2.6.3****Pass percentage of Students during last five years (excluding backlog students)****Response:** 62.29**2.6.3.1 Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
117	137	181	191	86

**2.6.3.2 Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
311	228	204	230	170

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	<a href="#">View Document</a>

**2.7 Student Satisfaction Survey****2.7.1****Online student satisfaction survey regarding teaching learning process****Response:**

<b>File Description</b>	<b>Document</b>
Upload database of all students on roll as per data template	<a href="#">View Document</a>

## Criterion 3 - Research, Innovations and Extension

### 3.1 Resource Mobilization for Research

#### 3.1.1

*Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)*

**Response:** 10

**3.1.1.1 Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
10	0	0	0	0

#### File Description

#### Document

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

### 3.2 Innovation Ecosystem

#### 3.2.1

**Institution has created an ecosystem for innovations, Indian Knowledge System (IKS), including awareness about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident**

**Response:**

The institution mainly teaches humanities in eight disciplines viz. Political science, economics, philosophy, English, Assamese, Bodo, History and education.

The institution provides opportunity of acquiring knowledge and exchange of views with the guest lecturers through various programs-

- The college campus is herbal and spiritual.
- Brain storming activity like, poetry recitation, case study, event analyses, quiz, extempore speech.
- Use of Drone Technology.
- LED bulb making training.
- Employment enhancement and training program.
- Computer-LAN, WAN, Training camps for sports viz. football, volleyball, boxing etc are being

organised. Training camps for sports viz. football, volleyball, boxing etc are being organised.

- Audio Visual Room.
- PATHSALA,NME, ICT, Digital Library.
- QR code for the wall Magazine.
- Library is equipped with inflibnet, e-book,, NDLI.
- Downloading subject related useful videos and showing to the students and community.
- LMS Module.
- IPR related workshops.
- Visit to local ethnic market.
- Traditional Village healer (folk healer or Ozah).
- Visit to village handicraft.
- Traditional wine making process.
- Traditional weaving.
- Traditional pig rearing.
- Eri silkworm rearing.
- MoU with ICT Academy and International Collaboration with Ui Path and Palo Alto.
- Self Defence workshop for girls.
- Exposure trip to different resorts near Manas National Park for the students.

### 3.2.2

*Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years*

**Response:** 42

**3.2.2.1 Total number of workshops/seminars/conferences including programs conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
10	10	7	7	8

#### **File Description**

#### **Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

## 3.3 Research Publications and Awards

### 3.3.1

**Number of research papers published per teacher in the Journals notified on UGC care list during**

**the last five years****Response:** 0.97**3.3.1.1 Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	6	6	7	5

<b>File Description</b>	<b>Document</b>
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.3.2****Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years****Response:** 1.66**3.3.2.1 Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	22	8	15	2

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**3.4 Extension Activities**

### 3.4.1

#### **Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.**

##### **Response:**

The college staff and the students are engaged in various types of extension activities including academic services and brain storming activities. The college has adopted one village for cleanliness drive, awareness, and academic activity. The teaching staff periodically organises periodic teaching and quiz program. IQAC, NSS and NCC of the college are involved in several activities such as awareness program, health awareness program, Sachh Bharat Abhiyan and others.

##### **Outcome:**

- The villagers of the adopted village are exposed to the importance of the cleanliness and management of the waste materials. They became aware of the fact that keeping their village is top priority duty. NCC and NSS of the institution actively participated in the program.
- Hathorkhi Foraisali a secondary school is under the purview of MoU. The college has organised awareness program on career opportunity, how to write better answer in the examination and How to manage in the school. The students of the school got useful tips for writing their examination and career opportunities in their life, effective management of the time.
- Awareness on driving and road safety sensitised the necessity of wearing helmet while biking and seatbelt while driving car.
- Awareness program on blind faith were held at different adjacent villages e.g. dongpar, palsiguri. The team tried to inculcate that the blind faith in the society has been a scare on the civilisation. The villagers understood the need of education in eradicating the blind faith.
- Swachh Bharat Program organised at community area like market and public places by the college has taught the general public the need of the cleanliness for a clean environment.
- Awareness program on child marriage was organised in different villages. The programs could make aware of the child marriage and its undue impact on society, health, family planning and economy.

Awareness program on the effective parenting was held at khantalguri village. Parenting has been a challenge for the guardian nowadays. The guardian of the village got useful tips of parenting.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

**3.4.2****Awards and recognitions received for extension activities from government / government recognised bodies****Response:**

The college organises extension activities on social, environmental, career, job opportunities, child marriage, Gender Parity, culture, language, economy issues, Driving and road safety awareness and many of the issues those are directly or indirectly related to sensitisation of society.

Following recognition has been received from the **government/government recognised bodies**.

File Description	Document
Upload Additional information	<a href="#">View Document</a>

**3.4.3*****Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.***

**Response:** 21

**3.4.3.1 Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
1	8	6	4	2

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 3.5 Collaboration

#### 3.5.1

*Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.*

**Response:** 25

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	<a href="#">View Document</a>
List of year wise activities and exchange should be provided	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>



## Criterion 4 - Infrastructure and Learning Resources

### 4.1 Physical Facilities

#### 4.1.1

The Institution has adequate infrastructure and other facilities for,

- teaching – learning, viz., classrooms, laboratories, computing equipment etc
- ICT – enabled facilities such as smart class, LMS etc.

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

**Response:**

Salbari College was established in 1986 in its 38 bighas of land to provide an ample academic environment. The present facility in the college is summarized as follows

- **Teaching Learning:**

**Classroom:**

- There are 17 nos of classrooms in the college among these 3 are ICT enabled class rooms with projector head.
- Wi-Fi facilities are available in the classrooms facilitating an effective learning experience.
- Classrooms are equipped with CC TV camera for security purpose which mainly maintains a clean academic environment in the college.
- Classrooms are spacious, hygienic, well ventilated and equipped with desk-benches, white boards, duster, and marker.
- Each departments has separate rooms which is equipped with computers and furniture.

**Laboratory Facilities:**

- Department of Education has its own laboratory.

**Computer Facility:**

- There are 30 computers in the college including office, ICT, examinations, library.
- Library, Administration and IQAC have active and fast internet connectivity.

- **ICT- enabled facilities**

#### **Computer Facility:**

- There are 30 computers in the college including office, ICT, examinations, library.
- Library, Administration and IQAC have active and fast internet connectivity
- The college auditorium is equipped with project heads to provide students centric activities.

#### **Other Facilities:**

- IQAC, Students welfare society, NSS, NCC have their own separate rooms.
- ICT center
- Canteen for the staff and students.
- Confidential room for the examination related activities.
- Refrigerator drinking water facility for the students in the campus
- Hostel facility for the girls students for 50 boarders.
- DG for uninterrupted power supply
- Ramp facility for the differently able persons.
- Botanical garden.
- The College has a wide playground just beyond the boundary wall.
- The College has multi-gymnasium house to maintain the health of the students.
- It has an indoor stadium to for the proper training and sporting development which also serve the purpose of Yoga center. .
- Volleyball court of the college is within the college campus.
- Dr. BR Ambedkar Guest House
- Separate bathroom for differently able
- Exposure to football club
- Exposure trip to different resorts near Manas National Park for the students of Tourism and Hospitably Management

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

#### **4.1.2**

***Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years***

**Response:** 46.69

#### 4.1.2.1 Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
57.85	1.36	47.68	60.10	73.71

File Description	Document
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	<a href="#">View Document</a>

## 4.2 Library as a Learning Resource

### 4.2.1

*Library is automated with digital facilities using Integrated Library Management System (ILMS), adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students*

#### Response:

The college has a library to cater the need of the students. The college authority regularly updates the library books and system in order to cope with the present situation and cater need of the students. The library is equipped with CCTV camera.

#### Library at a Glance:

- Library is partially automated
- The Library is open during the working hours from Monday to Saturday.
- Sundays and Holidays remain closed.
- The library operates under the certain rules framed by the college authority.
- The library s open access in nature
- It operates under the KOHA software integrated with RFID system
- Partially automated

#### Service of library and Facilities

- Total Books 15,263
- Text Books 6865
- Reference Books 7966
- Journal 17
- Magazine 6
- News paper 4
- Britannica Encyclopedia
- Dictionary
- Atlas
- Old question paper
- College publications
- Books on competitive exams
- Collection on North East
- Collection on Women
- Self issue/return KIOSH
- Reference Books
- Online public access catalogue service upated
- Internet access service
- Wi-Fi
- News paper clippings
- Display of new arrival
- Notice board for current events
- Notice board for information and career guidance
- Library orientation to freshers
- Hands on training on N-List and NDLI
- Online membership form at website

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 4.3 IT Infrastructure

#### 4.3.1

**Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection**

*Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words*

**Response:**

The college regularly updates its IT infrastructure. It has provided Wi-Fi facility to stake holders as well as the students. The college is committed to provide up-to-date skill to the students lest they can attain

required knowledge in order to lead their life without relying on the job.

#### **IT Infrastructure:**

The College has a IT cell and has a separate room for providing IT training to the students. The college regularly upgrade the no of computers as need of the time.

#### **Bandwidth Facility:**

The college has bandwidth facility. Students in the college use the bandwidth form the library and password is displayed open in the notice board.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

#### **4.3.2**

##### **Student – Computer ratio (Data for the latest completed academic year)**

**Response:** 21.95

##### **4.3.2.1 Number of computers available for students usage during the latest completed academic year:**

**Response:** 20

### **4.4 Maintenance of Campus Infrastructure**

#### **4.4.1**

*Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)*

**Response:** 4.89

##### **4.4.1.1 Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
7.90	1.76	6.07	4.83	4.66

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	<a href="#">View Document</a>

## Criterion 5 - Student Support and Progression

### 5.1 Student Support

#### 5.1.1

*Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years*

**Response:** 77.9

**5.1.1.1 Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
266	479	381	345	380

#### File Description

#### Document

Year-wise list of beneficiary students in each scheme duly signed by the competent authority.

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

#### 5.1.2

*Following capacity development and skills enhancement activities are organised for improving students' capability*

1. Soft skills
2. Language and communication skills
3. Life skills (Yoga, physical fitness, health and hygiene)
4. ICT/computing skills

**Response:** A. All of the above

#### File Description

#### Document

Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

**5.1.3**

**Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years**

**Response:** 20.12

**5.1.3.1 Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
138	141	00	104	95

**File Description****Document**

Upload supporting document

[View Document](#)

Institutional data in the prescribed format

[View Document](#)

**5.1.4**

*The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases*

- 1.Implementation of guidelines of statutory/regulatory bodies**
- 2.Organisation wide awareness and undertakings on policies with zero tolerance**
- 3.Mechanisms for submission of online/offline students' grievances**
- 4.Timely redressal of the grievances through appropriate committees**

**Response:** A. All of the above

**File Description****Document**

Provide Links for any other relevant document to support the claim (if any)

[View Document](#)

**5.2 Student Progression****5.2.1**

**Percentage of placement of outgoing students and students progressing to higher education during the last five years**

**Response:** 5.1



**5.2.1.1 Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
32	14	5	10	10

**5.2.1.2 Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
300	207	287	170	429

<b>File Description</b>	<b>Document</b>
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	<a href="#">View Document</a>
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

**5.2.2**

*Percentage of students qualifying in state/national/ international level examinations during the last five years*

**Response:** 0.91

**5.2.2.1 Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
8	0	1	3	0

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	<a href="#">View Document</a>
Provide Links for any other relevant document to support the claim (if any)	<a href="#">View Document</a>

### 5.3 Student Participation and Activities

#### 5.3.1

**Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years**

**Response: 8**

*5.3.1.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
0	3	1	2	2

File Description	Document
list and links to e-copies of award letters and certificates	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

#### 5.3.2

**Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)**

**Response: 32**

### 5.3.2.1 Number of sports and cultural programs in which students of the Institution participated year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
38	35	14	35	38

File Description	Document
Upload supporting document	<a href="#">View Document</a>
Institutional data in the prescribed format	<a href="#">View Document</a>

## 5.4 Alumni Engagement

### 5.4.1

**There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services**

#### Response:

The college is having a functional registered Alumni Association known as “Salbari college Alumni Association”. The Association contributes to the development of the college both in financial manner and non-financial manner as given below-

#### Financial Manner:

1. Donated Rs. 100,000/- (one lakh only)

#### Non-Financial Manner:

1. Guidance to the students
2. Training on How to write better answer.
3. Awareness campaign on Demerits of use of plastic

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>
Provide Link for Additional information	<a href="#">View Document</a>

## Criterion 6 - Governance, Leadership and Management

### 6.1 Institutional Vision and Leadership

#### 6.1.1

*The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.*

#### Response:

#### NEP Implementation:

- The college has introduced FYUG NEP 2020 from the academic session 2023-24 beginning with the BA 1st Semester under the Bodoland University.
- The aim of Salbari College is to bring all round development of the students viz. in the field of intellectual, aesthetic, social, physical, emotional, moral in an integrated manner.
- The academic policies and course curriculum designed and formulated by the affiliating University are implemented by the college authority with the mutual cooperation of the each departments.
- The institution has been planning of introducing short term, science stream relevant more add on as well as certificate courses whichever is possible.
- The aim is to make the learner equipped with the latest skill based education.

#### Sustained Institutional Growth:

- Quality is the core aspect of the institution. Continuous improvement approach that emphasizes feedback, evaluation, and data-driven decision-making.
- The college ensures universal access to the students as well as staff and other stack holders.
- The new and transferred students are welcomed on campus has an ongoing effect on how successful they end up becoming.
- The majority of students attend college with the intention of finding a rewarding career. Seminars are held to assist students in developing high-demand skills.
- The college ensure accountability, transparency, and efficiency in the operations of an educational institution.
- The college authority has been expanding the size and scope of the institution to increase its impact and reach. It has been trying to increase the number of awareness camp, seminars etc and to expand their physical infrastructure.
- Resource Optimization.

#### Decentralization and Participation in Institutional Governance:

- The Governing Body of the college is the highest decision making body in the college with the principal as its secretary.
- Participation of stake holders.
- **The Principal:** the principal is the executive head of the institution. He is authorized to take decisions regarding academic, administrative and financial matters in accordance with the policy decision decided by the Executive committee and the College Development Committee.
- **The IQAC:** IQAC works for development and application of quality parameters for the various academic and administrative activities of the College leading to quality improvement.
- **Head of the Departments:-** Head of the departments look after the regular administration, teaching and research, issues of the students and staffs of the department.
- **Non-Teaching staff:** Non- teaching staff are appointed as per the guideline of the government of Assam and are involved actively in working of the college.

## 6.2 Strategy Development and Deployment

### 6.2.1

*The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc*

#### **Response:**

The institution has prepared perspective plan for functioning and 16 committees/bodies have been constituted. Our institution has been following the rules and regulations and directives of the Assam state government, UGC, University and BTC authority ( Bodoland Territorial Council)

#### **The committees and bodies are as follows:**

- IQAC
- Research and publication cell
- Grievances and Redressal Cell
- Women Cell
- National Service Scheme
- Library Management committee
- Anti Ragging Cell
- Information and Communication center
- NCC Cell
- Green Audit committee
- Salbari College Students Union Election commission
- RDC
- ELC

- Green Audit Committee

File Description	Document
Upload Additional information	<a href="#">View Document</a>

### 6.2.2

*Institution implements e-governance in its operations*

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

**Response:** A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	<a href="#">View Document</a>

## 6.3 Faculty Empowerment Strategies

### 6.3.1

**The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression**

**Response:**

The college maintains Performance Appraisal System for the maintenance and improvement of quality of academic environment.

**Performance record of Teacher:**

- Teachers prepare their lesson plans for each academic year.
- The Principal and Head of the Departments monitors the record of the department teachers & yearly appraisals are formed.
- The teachers assigned different types duties/extracurricular duties in side as well as outside campus and such activities are also evaluated.
- The principal regularly monitors the daily activities of the teachers including classes, class tests, sessional examinations.
- The college authority examines the punctuality of the teachers.

- Their interpersonal and team works are gauged.

#### **Peer Evaluations System:**

- Teachers evaluates each other performance in prescribe format. This mechanism helps the teacher for self evaluation and reforming oneself.

#### **Teachers Evaluation by the students:**

- The college has a mechanism of evaluation of teachers' by the student. Students are given feedback form and the students put their feedback on the basis of teacher performance, punctuality etc.

#### **Evaluation of Non-teaching staff by the students, teachers and authority:**

- The working ability and the performance of the non-teaching staff are evaluated in a prescribed format. The format is designed by the IQAC and distributed to the office assistants and later collected.

#### **Avenue for career development/progression:**

The college cares the professional development of the college staff and Endeavour their professional development by adopting certain measures -

- The teaching staff are encouraged to participate in the professional development programs like OP, RC, FDP, workshops and STC
- Promotes the participation of students, faculty members and staff in all co-curricula, extracurricular community development and social work.
- The women cell of the college undertake extension activities.
- Workshops are organized for the non teaching staff.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

### **6.3.2**

#### **Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years**

**Response:** 100

#### **6.3.2.1 Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**



2022-23	2021-22	2020-21	2019-20	2018-19
29	28	28	28	28

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>

### 6.3.3

*Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years*

**Response:** 81.98

**6.3.3.1 Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
29	28	28	28	28

**6.3.3.2 Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
7	6	6	6	6

<b>File Description</b>	<b>Document</b>
Institutional data in the prescribed format	<a href="#">View Document</a>
Copy of the certificates of the program attended by teachers.	<a href="#">View Document</a>

## 6.4 Financial Management and Resource Mobilization

### 6.4.1

**Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)**

**Response:**

The mobilization of fund in the institution is as follows-

**Conventional Heads:**

- Fee collected from the admission of the students
- Salary of the staff

**Other Heads:**

- Government Grants
- Non Government grants
- Lease of building to post Office
- The college maintains a transparent and systematic financial management system. The Governing Body of the college monitors the utilization of funds.
- The college conducts internal and external audits regularly up to the last financial year.
- The institution conduct internal and external audit in various heads like Library fund, Games and sports fund, Festival fund, development fund, Union fund , admission fund, miscellaneous fund and other heads.
- External audit on construction and other grants as well as income and expenditure of internally generated funds have also been done through chartered account from time to time.

**Chartered Accountant Audit:**

- The College maintains several accounts in nationalized bank for different heads and each heads separately audited by the Chartered Accountant. Contribution or donations made by the NGOs or social organizations, self financing course, salary management etc are done by the Chartered Accountant.
- Govt Audit by Directorate of Audit:**
- Govt audit is performed by the Directorate of audit. The audit department scrutinize and verify the income generated from the various sources viz. fee collection, grants, financial transaction, expenditure etc.

**Govt Audit by Directorate of Audit:**

- Govt audit is performed by the Directorate of audit. The audit department scrutinize and verify the income generated from the various sources viz. fee collection, grants, financial transaction, expenditure etc.

File Description	Document
Provide Link for Additional information	<a href="#">View Document</a>

## 6.5 Internal Quality Assurance System

### 6.5.1

**Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities**

#### **Response:**

The IQAC as contributed in institutionalizing quality assurance process with respect to Co-curricular, extension activities, student support and best practices etc.

- Framing of the academic calendar
- Lesson plans
- Signing of the MoUs
- Awareness campaign
- Preparation of ICT rooms
- Preparation of smart class rooms.
- Encouraging students for progression to the higher studies
- Encouragement for the completive exams
- Organizing training programs for the students.
- Encouraging teachers for embarking and creating an innovative, skill based class room

#### **Extension Activity:**

- The teaching, non-teaching and the students are engaged in the various activities besides academic activities.
- The college adopted nearby HS School, High School under the panchajoyja program of Govt. of Assam. Our teacher used to attend certain classes in these two institutions.
- Teachers and students are engaged in activities like Swachh Bharat Abhiyann, humanitarian activity during covid- 19.

#### **Skill development Courses:**

- The IQAC has initiated skill development course as per the following. The college has provided a total of 40 certificate course.
- Every departments has also embark on providing add on courses.
- Certificate course in Small Scale Industry
- Certificate course in Micro Finance

- Certificate course in stock market
- Certificate course in entrepreneurship development
- Certificate course in Research Methodology
- Certificate course in Women Empowerment
- Certificate course in Professional Ethics
- Certificate course in Career Counselling and Guidance
- Certificate course in Communication Skills
- Certificate Course in Basic Computer Application
- Certificate Course in Vocational Training in Communication and Presentation Skills
- Certificate course in E-Governance in India
- Certificate course in Spoken English
- Certificate course in Business Communication
- Certificate course in Interview Preparation
- Certificate course in Letter Drafting
- Certificate course in Vocabulary and Composition
- Certificate course in Food Processing (Basics)
- Certificate course in Animation and Multimedia (Basics)
- Certificate course in Health Care Management
- Certificate course in GD and PI
- Certificate course in Stress Management
- Certificate course in Time Management
- Certificate course in Personality Development
- Certificate course in Basics in MS Word
- Certificate course in MS Word Excel (Basics)
- Certificate course in MS PowerPoint (Basics)

### **Enrichment of Teaching experience and Class Rooms:**

The College has been trying to enhance the teaching learning experience by providing latest available technologies in the college. The IQAC take all possible communication with higher authority for providing them.

- Class room s equipped with latest technologies.
- LCD monitors and projectors are installed
- Students are encouraged using Wi-Fi facility.
- Dustbins are provided for the green initiatives

### **6.5.2**

#### **Quality assurance initiatives of the institution include:**

- 1.Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2.Academic and Administrative Audit (AAA) and follow-up action taken**

**3. Collaborative quality initiatives with other institution(s)**

**4. Participation in NIRF and other recognized rankings**

**5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

**Response:** A. Any 4 or more of the above

## Criterion 7 - Institutional Values and Best Practices

### 7.1 Institutional Values and Social Responsibilities

#### 7.1.1

**Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.**

*Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words*

#### **Response:**

The institution has always been thrived to adhere to the promotion of good practices, moral values, equality of rights, forge gender parity etc.

The institution is co-education and therefore, the concern for the gender parity generally remains high.

But owing to the presence of the various committee that look after the such issues, the rate and report of the actual harassment remains minimum or equal to nothing.

#### **Gender Audit Measures.**

##### **1. Safety and Security Measures:**

- Safety and the security of the staff and students is the main concern of the institution. The institution has ensured the safety of the girls students and staff within the campus and even sensitive to the out campus incidents if deem fit.
- CCTV cameras are installed at the prime corners and class room to prevent the gender misbehaviour /misconduct.
- Display of emergency phone Numbers helps out the needy students.
- Display of does and don't regulation board.
- Concrete boundary wall has well ensured the safety of the girls students.
- Self defense training programs are organized.
- Identity cards are issues year wise with validated date.
- The college campus is electrified and night Choukidar is appointed.
- Co-education system in the college has contributed to the respect to each other.
- Institution is dominated by the tribal (Bodo) people. There is less gender biasness among the tribal.
- Anti ragging measures. The college campus and the girls hostel is ragging free.
- There is a quick mechanism of redressal of grievances by the students in the college.

**B) Counseling and Awareness Programs:**

- Various activities participating both girls and boys are organized by the NSS and Women Cell which creates mutual understanding among them.
- In every extension activities of the college the girls students are prioritized which provide them scope to understand their rights, status, privilege. The college organizes such programs pertaining to the title of right, parity, equality, skill, self-defence, economy.

**C) Girls Common Room:**

- The college has established a Girls Common Room having all basic amenities therein. It has facilities of wash rooms, reading table, running water arrangement.
- Separate reading for the girls students in the library has been provided.
- The lady staff of the college are sensitive to the issues of the Girls and look after their problems.
- Grievance redressal cell and women Cell are committed to the issues of the girls students in the college.

**D) Divyangan Facilities:**

- Divyangan facilities have been provided in every prime places and toilet places.

<b>File Description</b>	<b>Document</b>
Upload Additional information	<a href="#">View Document</a>

**7.1.2****The Institution has facilities and initiatives for**

- 1. Alternate sources of energy and energy conservation measures**
- 2. Management of the various types of degradable and nondegradable waste**
- 3. Water conservation**
- 4. Green campus initiatives**
- 5. Disabled-friendly, barrier free environment**

**Response:** A. 4 or All of the above

<b>File Description</b>	<b>Document</b>
Policy document on the green campus/plastic free campus.	<a href="#">View Document</a>

**7.1.3**

**Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following**

- 1.Green audit / Environment audit**
- 2.Energy audit**
- 3.Clean and green campus initiatives**
- 4.Beyond the campus environmental promotion activities**

**Response:** A. All of the above

<b>File Description</b>	<b>Document</b>
Policy document on environment and energy usage Certificate from the auditing agency	<a href="#">View Document</a>
Green audit/environmental audit report from recognized bodies	<a href="#">View Document</a>
Certificates of the awards received from recognized agency (if any).	<a href="#">View Document</a>

**7.1.4**

**Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)**

**Response:**

The efforts of the institution are directed towards proving an inclusive environment. In order to achieve the goal various types of steps have been initiated.

**Cultural Diversity:**

- Salbari college is located in a TSP area. The main communities in the region mainly composed of the Bodos, Assamese, Rabhas, Adivasis, Madahis, Rajbonhsis, Bengalis, Muslims and Nepalese.
- The college observes various designated programs pertaining to the different communities and cultural diversities viz., Srimanta Sankardeva, Intenational Women Day, Rabha Divas (Birth day Bishnu Prasad Rabha.
- The institution considers the nuances of all these communities while organizing college programs and ensures participation all communities such Bihu Dance, Bagrumba Dance, Jhumur Dance, Nepali dance etc performed bby the students.



- The girls students are allowed to put their own choice of uniform e.g. Dokhona for Bodo girls and Sari or kurta for non-Bodos.
- Cultural rally during youth festival of the college

### Regional Diversity:

- The college observes Rastriya Ekta Divas which organized to salute Sardar Vallab Bhai Patel.
- Ek bharat Shreshta bharat is organized
- The college observes the Matri Bhasha Divas.
- Foundatio Day of Bodo Sahitya Sabha
- Students Day (Bodofa UN Brahhma)
- Roman Script martyr day (28 September)
- Death Annivrsary of Sahitya Akademi awardee Katindra Swargiary

### Communal Harmony:

- The college has witnessed no instances of communal problems
- During Saraswati puja all caste belonging to the different communities are allowed to wear their attire.
- Students from different communities are allowed to participate in extension activities.

### Socio-economic:

- The college has tradition of helping out the needy. Both teachers, other staff and the students raise fund to do charity. The college student welfare union take responsibility of the activity and Teacher Association for the staff.
- Free medical camps are organized for the marginal classes.
- Awareness campaign on Blind faith

File Description	Document
Upload Additional information	<a href="#">View Document</a>

## 7.2 Best Practices

### 7.2.1

**Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

**Response:**

**Best Practice 1:**

## **1. Title of the Practice: Clean and Green Village campaign**

## **2. Duration: Year of Inception: Since 2020**

## **3. Objectives of the Practice:**

To make aware the villagers the prime requisites towards establishing a clean village.

To aware the villagers about the demerits of use of non-disposable materials like plastics and others that are hazardous to eco friendly environment.

To aware the youths of the locality about the necessity of cleanliness of the village

To provide assistance to make the village a clean village.

## **4. The Context:**

The Gyatigaon a village in the main entrance of the Manas National Park. The has village 184 households of which 13.04% of the households belongs to Adivasi, 16.85% belongs to general category, 15.23% of the households belongs to Scheduled Tribes, 41.85% households belongs to Other Backward Classes and 13.04% of the households belongs to Scheduled Caste category .The educated number of people of the village is very less.

Salbari College entered into MoU with Manas Ever Welfare Society (MEWS) 10/01/2020 and decided to embark the clean and green campaign in the villege jointly.

## **5. The Practice:**

To achieve the goal a three Eco-camp was organized from 11/02/2023 to 13/02/2023 were conducted.

Faculty members, 100 numbers NCC and NSS volunteer and other stalk holder of the institution participated in the campaign. During the campaign, cleanliness drive, awareness meeting, brain storming programs, yoga camp, community walk, installation of the dustbins survey activities were conducted.

## **6. Evidence of Success:**

The prime evidence of success is the participation of the villagers in all programs of the camp. Students of the village participated in all programs organised for them like drawing, literary and other brain storming program. The villagers attended the awareness program, community walk and other program. They responded the call of college and cooperated in the surveys.

## **7. Problems Encountered and Resources Required:**

The village Gyatigaon is a village where most of the household's socio-economic condition is poor.

Majority of the villagers are daily wage earners.

The percentage of literacy rate is far below the national literacy rate.

Most of the households are coming from different places for the purpose of resettlement.

The village Gyatigaon is a village in which different types of community lives together and hence it bears a composite culture.

3.35% do small business, 10.67% of the total population of the village are agriculturist and 4.96% of the population of the village are working under the forest department and 0.62% of the population is working as teacher in different schools.

The village need more awareness camp for sensitizing the objective of the clean and green village.

The matter of education must be considered and the children of the villages should be taken care of.

We now firmly believe that through the development of education, awareness and motivation the community participation in it will increase and we will reach our destined objective in near future.

### **Best Practice 2**

#### **1. Title of the Practice: Use Herbs as Traditional Medicine**

#### **2. Duration: Year of Inception: Since 2022**

#### **3. Objectives of the Practice:**

The objectives of this practice are as follows:

1. To introduce the students to the herbs and their medicinal qualities.
2. To familiarise the use of medicinal Plants in different ailments.
3. To introduce traditional method of preparation of the medicine.
4. To introduce the students with process of use the medicine.
5. To induce positive behaviour among the students regarding local traditional treatment.

#### **4. The Context:**

Traditional practice of use of herbs as medicine has been prevalent since time immemorial. The Bodos use these natively available herbs as first aid and healing number of ailments. But a chosen group of the society knows and can identify these herbs by their name (local) and medicinal quality. Therefore, it is important that students must have knowledge regarding these traditional medicine because these knowledge will definitely help the our people in saving our time and money.

#### **5. The practice :**

For executing the purpose three nearby villages were chosen the name of the villages are Salbari, Pakriguri and Palsiguri. The name of the persons are:

1. Parma Bala Baro of Pakriguri and
2. Khandi Boro of North Salbari.

A team of students along with assigned professor in charge and guide visited the household of aforesaid Persons in order to meet the persons and to gather firsthand knowledge of their activities and practice.

#### **6. Evidence of Success:**

The key of success of this practice is knowledge of herbs and its use as medicine.

During the visit to the destined villages to meet the persons practicing the traditional medicine and the team encountered wonderful knowledge on the herbs and its usefulness.

The team met smt. Parma Bala Baro and Khandi Boro at own own house and discussed about the practice she has been involving since long.

The students knew that herbs are useful in healing the skin ulcers, mouth sores and other similar ailments in children in particular and adults in general.

A crucial aspect of the Bodo medicinal heritage lies in the art of preparing these herbal remedies.

Each step is a testament to the intergenerational knowledge that has been carefully preserved and passed down, turning these preparations into cultural heirlooms.

## 7. Problems Encountered and Resources Required:

The use of the traditional medicine is limited.

Most of the people who practice traditional medicine are belongs to the stock of illiterate of half-literate villagers which one of the hurdle in the way of commercialization of the practice.

Many people, who rush for the modern medicine or knock at the doctors chambers, finally approach the traditional healer after they fail to get expected result. They treat them and heal the ailments almost in zero expenditure. The only financial benefits they get are tips from the patients in the form of minimum cash or a fowl.

## 7.3 Institutional Distinctiveness

### 7.3.1

**Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words**

**Response:**

**Introduction:**

Salbari College is situated in rural area at green foot of the great Himalaya .The institution is adjacent to the World Heritage Site Manas National Park Though salbari is the head quarter of newly created salbari sub-division under Baksa distirct, the area has not ceased to adhere to its typical rural character.

**Vision and Mission:**

The college aims to spread the scope of the higher education to every nook and corner of tis area. It aims to provide an inclusive education in the area by bridging the gap between poor and the rich by creating maximum outreach of innovativeness.

**Priority of the College:**

- The college aims to bridge the gap between rich and the poor in the area.

- The college believes in Education for all. Higher education was inaccessible to the rural areas except a few. Therefore, the college wants to open the door of the higher education.
- Providing social cohesion among the different strata of the society by building tolerance and respect to the others.
- Bringing economic parity by educating the students is one of the top priorities of the institution.
- Providing quality education to the students. Unless education is able to induce competitiveness and employability among the students through training society will remain stagnant.
- The college aims to introduce the students to the latest technologies and learning materials.

**Thrust:**

- The establishment of this institution has made higher education accessible to the people of the area and aspirants.
- The institution has augmented the number of life style of the people in the area and changed the outlook regarding their livelihood, social bonding and mingling, humanitarian activity, in the area of sports, culture etc.
- During the past couple of years, the institution has enlightened a new vigour among the aspirants which has been noticed in the job seeking tendency of the students and alumnus of the institution.
- The college has canopied many sided positive impact upon the society which are clearly visible today.
- The institution has given equal opportunity to both of the sexes while representing the various activities inside or outside the institution.
- The college through the various awareness programs in the college make aware of the numerous opportunities that a student can avail for a stable life.
- A very good number of our alumni are seen engaged in the state, central, private and semi private sector, defense, paramilitary, management NGOs and other services.

The institution has recorded no instance of ragging, communal remarks among the students, sexual harassment, conflicts and maltreatment during the student.

- The college believes that education is a tool of transformation and hence it has been trying its level best to provide value education to the learners. For achieving its cherished dream, the College has constituted various cells for working in different fields of activities.
- The institution has been growing in its own way towards achieving a holistic quality education.

## 5. CONCLUSION

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### **Additional Information :**

The institution is committed to the creation of social harmony within the campus and outreach the message to the society.

The area is mostly inhabited by the scheduled tribe people having lots of social taboos and totems and blind faith. The institution tries to invoke sense of reality among the students in the college alongside the college programs.

Most of the students belong to the poor economic background and become unable to complete their course. The introduction of four year undergraduate course under NEP will be the great challenges for these students.

Department of Assamese provides add on courses.

The institution is sensitive to the drug abuse and do counselling to such students.

### **Concluding Remarks :**

The supreme authority in the college is governing body. The principal of the college lead the institution towards the goal of the institution. Governance in the institution is democratic, decentralised and participatory in nature.

The institution thrives alongside the vision and mission of the college. The institution has been endeavouring to invoke true spirit of human value through concerted effort.

In spite of the challenges in the institution it has come out with its own capacity. Maintaining of gender parity in the campus one of the priorities of the college.